



Cañada College

PLANNING & BUDGETING COUNCIL MEETING

Wednesday, October 16, 2013

Building 2, Room 10 – 2:10 to 4:10 p.m.

Members Present: Gregory Anderson, Lizette Bricker, Jennifer Castello, Ivan Evans, Sarah Harmon, Robert Hood, Chialin Hsieh, Doug Hirzel, David Johnson, Debbie Joy, Ruth Miller, Vickie Nunes, Karen Olesen, Martin Partlan, Loretta Davis Rascon, Robin Richards, Mike Tyler

Ex-Officio: Lawrence Buckley – College President

Members Absent: Alaa Aissi, Patty Hall, Lezlee Ware

Guests: Roberta Chock, Jeanne Gross, Linda Hayes, Chialin Hsieh, Rosalina Mira, Joan Tanaka

<u>AGENDA ITEM</u>	<u>CONTENT</u>	<u>PRESENTER</u>
1) APPROVAL OF MINUTES	The minutes were approved as amended.	Doug Hirzel, Academic Senate President & Debbie Joy, Classified Senate President
2) BUSINESS A. Report on EMP Progress B. ILO Revision	<p>Updates were given on EMP objectives 1.1, 1.2, 1.4, 1.5, 2.1, 2.2, 2.3, 2.4, 2.5, and 2.6 by PBC members on their assigned EMP objective. Members were directed to send their updated information to Debbie Joy who will add their updates to the objectives. Updates for the remaining EMP objectives will be given at the next regular PBC meeting.</p> <p>PBC members reported on the input received from their constituency group as follows:</p> <ul style="list-style-type: none"> • SSPC <ul style="list-style-type: none"> - Critical Thinking – recommended second choice which reads “Select, evaluate, and use information to engage in problem solving, investigate a point of view, or support a conclusion - Creativity – chose third choice which reads “Create, combine, or synthesize ideas in original ways within or across disciplines - Computational Thinking – chose second choice which reads “Represent complex data in various mathematical forms (e.g., equations, graphs, diagrams, tables, and words) and analyze these data to draw appropriate conclusions. • IPC reviewed the ILO revision document and their recommendations are noted in the IPC minutes. • Humanities Division reviewed the ILO revision document and felt that the language used in “Communication” conveyed a bias to written communication. 	<p>Doug Hirzel, Academic Senate President & Debbie Joy, Classified Senate President</p> <p>Doug Hirzel, Academic Senate President</p>

<p>C. Accreditation Update</p>	<p>PBC members were asked to continue to collect feedback from their constituency groups. It was proposed that PBC members from the Institution and Mission Workgroup be assigned to collect/review all feedback received on the ILO Revisions, create compromise language and then present the final document to PBC.</p> <p>A review of the Accreditation general schedule and shared governance group meetings was discussed.</p> <ul style="list-style-type: none"> • Meet & Greet for the team members on Tuesday, October 21st from 8:30 to 9:15 a.m. • campus tour given by ASCC for the team members. • Campus Open Forum will occur on Tuesday, October 22nd at 5:00 p.m. in 9-154. The second campus Open Forum will be on Wednesday, October 23rd at 12:30 p.m. in 9-154. • A PBC meeting has been scheduled for Wednesday, October 23rd at 2:30 p.m. in 9-154 where Accreditation team members can attend and meet with PBC members. The agenda will include discussing how participatory governance works, an overview of PBC, and a workgroup exercise • The campus “Exit Report” will be given on Thursday, October 24th at 1:00 p.m. in the Main Theater. Photos of the team members are posted on the Accreditation website under “2013 Site Visit.” <p>A motion was made and seconded to put the newly adopted Hiring Timeline for our campus in the Participatory Governance Manual. All members present agreed.</p>	<p>Robin Richards, Vice President of Student Services & Accreditation Co-Chair</p>
<p>D. Vote to Amend the Participatory Governance Manual</p>	<p>A motion was made and seconded to change the title of the office and Dean position for Planning, Research, and Student Success to Planning, Research, and Institutional Effectiveness in the Participatory Governance Manual. All members present agreed.</p> <p>A motion was made and seconded to add the committee description pages 79 to 109 to the Participatory Governance Manual. All members agreed.</p> <p>It was also pointed out that on page 3 of the Participatory Governance Manual that “Vision” should be added to the Page Header. A motion was made and seconded to add “Vision” to the header on page 3 of the Participatory Governance Manual. All members agreed.</p>	<p>Doug Hirzel, Academic Senate President & PBC Co-Chair</p>
<p>E. Update on VP & Dean Position</p>	<p>President Buckley handed out and reviewed the job description for the Vice President of Administrative Services. Funding for this position along with benefits has been allocated by the District Office. No other assistance for this position has been provided. President Buckley would like to move forward with this position in having it discussed in the campus evaluation and hiring process. It was reported that CSEA, in talking to a few of its</p>	<p>Lawrence Buckley, College President</p>

<p>F. Report on Student Success & Support Program Conference</p> <p>G. Division/Committee Reports</p>	<p>members, has received some positive feedback for this position in the sense that we would be equal with the other two colleges. The Science & Technology Division are skeptical and feel that funds could be better used at the college. They would also like to know if this is a permanent funding augmentation.</p> <p>Vice President Anderson reported that the Dean position would oversee KAD/Learning Center/Library/Distance Education and feels is necessary to move forward to meet student success. The proposal would also include a classified professional. Vice President Anderson will be proposing both positions in the campus hiring process.</p> <p>Reported that at the Student Success Support Program conference held in Sacramento involved ongoing discussions on the necessary work needed to support student success. This is being included in discussions with our District and the Enrollment Services Committee. A report on the Student Success Conference will be made at another PBC meeting.</p> <ul style="list-style-type: none"> • 8, the play for marriage equality, performances this week and next week. • Classified Senate fundraising drawing on Thursday, 10/17 • PEP begins next week with orientations • Transfer Day 10/22 • College Night 10/23 	<p>Robin Richards, Vice President of Student Services</p> <p>Division Committee Reps</p>
<p>3) NEXT STEPS</p>	<ul style="list-style-type: none"> • Strategic Enrollment Plan 	<p>Doug Hirzel, Academic Senate President & Debbie Joy, Classified Senate President</p>
<p>4) MATTERS OF PUBLIC INTEREST</p>		<p>Doug Hirzel, Academic Senate President & Debbie Joy, Classified Senate President</p>
<p>5) ADJOURNMENT</p>	<p>The meeting was adjourned at 3:55 p.m.</p>	<p>Doug Hirzel, Academic Senate President Debbie Joy, Classified Senate President</p>