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Subject: March 2 New Position Proposals Presentations and Discussions meeting
Date: February 26, 2016 at 9:21 AM
To: Canada Employees canada@smccd.edu
Cc: Joy, Deborah joyd@smccd.edu, Hirzel, Douglas hirzel@smccd.edu, Hughes, Jennifer hughesj@smccd.edu

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This message is sent on behalf of Debbie Joy and Doug Hirzel, PBC co-chairs. Thank you.

TO: Cañada Community
Student Services Planning Council
Instructional Planning Council
Administrative Planning Council
Planning and Budget Council

You are invited to participate in the New Position Proposals presentations and discussions. A total of thirteen new position requests, (5) faculty and (8) classified staff, will be presented over two meetings. **Meeting #1 will be Wednesday, March 2, 2:10-4:10pm, in room 2-10.** (View [schedule](#).)

In order to make full use of the discussion time allotted for each new position proposal, please:

1. Take the time to read the [proposals](#) in advance, and note your questions and proposal content you would like further explained.
2. If desired, bring hard copies of the proposals to the meeting and have your questions ready.
3. Bring your laptop to the meeting – there will be real-time updates provided by the presenters.

The new positions proposals to be presented at Meeting #1:

- [Accessibility Specialist](#)
- [Puente Office Assistant II](#)
- [Athletic Trainer](#)
- [Biology Faculty](#)
- [Digital Communications Coordinator](#)
- [Instructional Technologist](#)

We hope to see you on March 2. Thank you.