

<p>C. Proposed Relocation of the Transfer and Career Centers</p>	<p>3. PBC Pros and Cons Discussion on proposals. This feedback submitted to College Cabinet, in lieu of absence of College President</p> <p>4. Academic Senate prioritizes Faculty proposals and submits this info to College Cabinet</p> <p>5. College Cabinet considers and discusses information and all feedback received and completes group decision.</p> <p>The proposals selected to move forward are:</p> <ul style="list-style-type: none"> • Psychological Services Faculty • International Students Center Program Services Coordinator (current temporary .48 position will now be a permanent .48 position.) <p>VP Marquez advised that the replacement position for Philosophy fulltime will move forward. She also noted it is anticipated that the Interim College President will be in place to fully participate in the Spring Hiring Process.</p> <p>VP Kim Lopez informed the members that the December 3 Olive Hill Press college-wide communication will include this new positions announcement. (INSERT LINK)</p> <p>Discussion of Pros & Cons, Review and Revise Draft Recommendations of Proposals to Relocate the Transfer and Career Centers</p> <p>VP Lopez reviewed the timeline and events related to this matter: http://canadacollege.edu/planningbudgetingcouncil/1516/Background%20Timeline%20Transfer%20Career%20Ctr%20relocation%202015-12-02.pdf</p> <ul style="list-style-type: none"> • Fall Semester Opening Day: President Buckley’s remarks included new vision for Transfer Center to better serve students. • September 2015: District received state one-time funding received of approximately \$10 million. Proposals submitted from the three colleges and the District office for these funds. Cañada received \$1.5 million; \$500K directed to Facilities projects. Among the Facilities projects, were the relocation of the Transfer Center to existing CIE’TL 9-154 and the relocation of the Career Center into the existing Art Gallery. • October-November 2015: Next steps were discussed for these two specific projects through discussions with Classified and Academic Senates Presidents, College Cabinet. It was determined that there is no existing decision-making process for projects of this scope. These projects involve the use of valuable campus space, impacting students, staff, faculty, programs, departments and divisions and generally, the Cañada community. Feedback was solicited through constituency groups and campus-wide email. • December 2015: PBC members are being asked to <ol style="list-style-type: none"> 1. review and comment on this feedback http://canadacollege.edu/planningbudgetingcouncil/1516/Transfer-CareerCenterRelocationProsCons.pdf 2. review and comment on draft recommendations 3. review and approve resulting revised recommendations at December 16 PBC meeting. <p>PBC member Professor Lezlee Ware raised the question on being able</p>	<p>VP Kim Lopez</p>
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to vote in absentia on this item on December 16. Co-chair Hirzel advised that the revised draft recommendations would be distributed in advance and feedback can be provided via email.

Other discussion highlights:

- Kitchen adjacent to 9-154 is important to many employees – use of kitchen and community area.
- Accessibility and use of conference room effects collaboration among individuals and groups across departments and disciplines.
- Art Gallery is a classroom, preparation and presentation of exhibits, lighting, are examples of topics taught and discussed.
- What is happening with CIETL? Is the concept still alive?
- The trend of space reassigned and repurposed at the expense of Design and Arts is discouraging.
- There are strong feelings on all sides on if the proposed actions or retaining status quo will best serve students.
- Previously, it was determined that the Career Center visibility to students was best in The Grove, that’s why it exists there – is it different now? Seems like a lot of expense and effort to relocate if we’re unsure it will achieve objective.
- The Art Gallery was especially-designed for its present purpose – lighting, for example, is unique.
- 9-154 was originally staff lounge but it also is equipped to be backup emergency command center.
- It would be more efficient for students and staff to have Transfer and Career Centers closer in proximity to Counseling. It was noted that some departments have had to work with their associated spaces which are located throughout the campus.
- Pros & Cons report included that it seemed this relocation proposal “came out of nowhere”. Co-Chair Hirzel advised that in the 2011 Facilities Master Plan mention was made re locating all student services in one location. There was once a vision that renovating Building 13 would provide this additional space, so displacement in Building 9 would not be necessary.
- Is there a concern that the Career Center is not attracting/serving students where it is? There should be data to support its relocation. It seems more information is needed, particularly from the students it is intended to serve to reinforce any decision made.

PBC Members then reviewed and discussed the first draft recommendations that included:

1. On the Proposal to relocate Career Center to Art Gallery location:

PBC recommends

- 1.1. Do not relocate the Career Center into the Art Gallery location.
- 1.2. Utilize the current Program Review Process to justify the need to relocate and request a new facility.
- 1.3 Assemble a task force to assess strengths and weaknesses of the college's programs and efforts to support the arts.

2. On the Proposal to relocate Transfer Center to CIETL location:

<p>D. Matters of Public Interest</p>	<p>PBC recommends</p> <ol style="list-style-type: none"> 2.1. Do not relocate the Transfer Center into the CIETL location. 2.2. Assess the role of the CIETL program and space utilization. 2.3 Utilize the current Program Review Process to justify the need to relocate and request a new facility. <p>3. In addition, to address the need for process in place going forward: PBC recommends</p> <ol style="list-style-type: none"> 3.1. Include a process to request space allocation in the Participatory Governance Manual. <p>These proposed recommendations were edited and revised based on ensuing discussion. Discussion included:</p> <ul style="list-style-type: none"> • need for supporting data on student services access concerns • professional development needs including the underlying collaborative educational concepts originally addressed with CIETL • always have an open forum for space allocation and other campus-wide issues. Today was an example of a helpful and inclusive discussion. <p>Revised recommendations for the Proposed Relocation of the Transfer and Career Centers will be distributed in advance of December 16 meeting where they will be submitted for PBC approval. PBC members expressed appreciation and thanks to VP Lopez for her efforts in taking on this proposal and informing and engaging the Cañada community towards its resolution.</p> <p>Debbie Joy announced tickets remain on sale for Holiday Gift baskets fundraiser for CSEA scholarships. Drawing will be held on December 16 at 1pm in the Bookstore.</p> <p>Megan Rodriguez Antone and Michelle Marquez reminded members of Cañada Employee Holiday Open House on Wednesday, December 9, 12 noon to 2 pm in Building 8. Highlights include: Ugly Sweater Contest and Cookie Competition.</p> <p>Lorraine Barrales-Ramirez thanked all who participated and purchased holiday poinsettias to raise funds for EOPS/CARE/CalWORKS Scholarships. The poinsettias are in and ready to be picked up. Chocolates are also currently being sold with proceeds directed towards these scholarships.</p> <p>Supinda Sirihekaphong announced Cañada will host a delegation from Zhuhai, China, at the invitation of Mayor Jeff Gee on Saturday, December 5. Zhuhai became Redwood City's first sister-city in 1993.</p> <p>Megan Rodriguez Antone advised Outreach is sponsoring a Jacket & Toy Drive for Ravenswood School District Cañadians are encouraged to participate by bringing new, unwrapped children's jackets and/or toys for the children of East Palo Alto & Menlo Park. Barrels are located in Building 8, 1st floor, ASCC office, and in the Library.</p>	
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