



Draft

**PLANNING AND BUDGETING COUNCIL MEETING MINUTES**

**Wednesday, December 4, 2019**

**Building 3, Room 142**

**Regular Meeting: 2:10 – 4:00 p.m.**

**Members present:** Diana Tedone, Jeanne Stalker, Salumeh Eslamieh, Nick Carr, Michael Hoffman, JT Eden, Aleen Ghanem, Ada Ocampo, Jeri Eznekier, Rachel Corrales, Roslind Young, Karen Engel, Leonor Cabrera, Megan Rodriguez Anton, Jamillah Moore, Max Hartman, Graciano Mendoza, Manuel Alejandro Pérez, Paul Naas, Nick Martin, Tammy Robinson.

**Members absent:** Chantal Sosa, James Carranza

**Guests and others present:**

AGENDA ITEM	CONTENT
<p><b>1. Welcome and Introductions</b> <b>Approval of Minutes</b></p>	<p>Meeting called to order at 2:15 p.m. Motion to approve of Consent Agenda items</p> <ul style="list-style-type: none"> <li>• Approve APC recommendation that the Professional Learning Committee be allowed to change its name to the Professional Development Planning Committee</li> </ul> <p>Motion passed.</p>
<p><b>2. Student Equity and Achievement Plan (SEAP) Annual Report 2018-19</b></p>	<p>Student Equity &amp; Achievement Student Support success program last academic year granted funds one total amount 1.6 million.</p> <p>SEAP Dean David Reed 2 years to spend Review last equity 2018-2019 reports aligned with current data</p> <ul style="list-style-type: none"> <li>• Goals</li> <li>• Breakdown of expenditures</li> <li>• Highlights of previous activity</li> </ul> <p>December 6<sup>th</sup>, Friday 2:00p.m. planning Any revisions to program review resources 2 types of expenditures 2 funds Preview to categories process, rubric, reoccurring or one time cost Items to be ranked in priority Expressed goal to have everyone understand the outcome Questions timeframe move to next year Short term scale Rubric as a tool to be used in the future Task force More time to How it impacts personal 20/21 for Fall 2020 Waiting to see revenue Projections 20/21 received February/ March from assessed value on property State doing revenue projections</p>



	<p>One time expenditure  Learning outcomes relate to students learning  Items to be ranked in priority  Expressed goal to have everyone understand the outcome  Rubric as a tool to be used in the future</p> <ul style="list-style-type: none"> <li>• Task force</li> <li>• More time</li> <li>• How it impacts personnel</li> <li>• 20-21 for Fall 2020</li> <li>• State doing revenue projections</li> <li>• One-time expenditures</li> <li>• Learning outcomes relate to student earnings</li> <li>• Perkins Funding: Wi-Fi “hotspot” laptops</li> </ul>
<p><b>3. Program Review Resource Prioritization</b></p>	<p>Task force role revised (discussion)</p> <ul style="list-style-type: none"> <li>• Revise the rubric</li> <li>• Revise the process of requesting resources</li> </ul> <p>Jan. 15<sup>th</sup> (goal date for 14<sup>th</sup> but does not have as much representation)  March- personnel requests  2<sup>nd</sup> meeting in the Spring (motion passed)  PBC prioritize (no later than February 15<sup>th</sup> meeting based on task force)</p> <p>Item revisited: Motion to come back with name that’s more descriptive</p>
<p><b>STANDING ITEMS</b></p>	
<p><b>4. Guided Pathways Interest Areas – (adoption)</b></p>	<p>Next Meeting January 14<sup>th</sup> 12p.m.- 4p.m.  Aligning with Academic Senate &amp; Faculty  Area’s of focus done next “ success teams”</p>
<p><b>5. ACES Committee Report</b></p>	<p>Process of updating it’s mission  Welcomes input</p>
<p><b>6. SEM Committee Report</b></p>	<p>New enrollment plan  Retreat Jan. 31<sup>st</sup> 11a.m.-4p.m.  Synthesize previous year to look at new plan</p>
<p><b>7. Planning Council Reports</b></p>	<p><u>IPC</u> revised program review and reassigned time applications  <u>SSPC</u> meeting Wednesday, December 11<sup>th</sup>  <u>APC</u> Program planning review proposed name change to purpose of the committee</p>

<b>8. Proposed new or renewed grant and categorically-funded positions</b>	
<b>9. President's Update</b>	<p>President Moore thanked the committee for time and effort in the prioritization process.</p> <p>Canada College: Budget</p> <ul style="list-style-type: none"> <li>• Reevaluate grant funded positions – fiduciary responsibility</li> </ul> <p>KAD/ Division1 reports having a productive meeting written update for board packet</p>
<b>10. Matters of Public Interest</b>	<p>Grant Summit: impact of students</p> <p>District qualifications</p>
<b>ADJOURNMENT</b>	3:46 PM