Counseling Division Non-Personnel Resource Request Prioritization

Dean Max Hartman reported the following:

Discussions on the non-personnel resource requests in the Counseling Division were held at the February 2nd and March 1st division meetings. The email below was sent to all members of the division that included a form for individuals to submit their individual rankings of the request, links to the program review documents, and information regarding the process and critical questions to be considered for ranking these resources. We received 7 submissions from across the division, I compiled and averaged the submissions and in the case that there we ties I cast a tie breaking vote. The result was the ranking below that was emailed to the division. I updated the shared document to reflect the will of the division.

Thank you to those of you who submitted your votes for the non-personnel resource requests. We received 7 total votes from the division. In the case of ties by points I cast a deciding vote to determine final ranking. The final rankings that we will be submitting to PBC are:

1	EOPS Transportation Assistance (EOPS and FYSI)
2	EOPS Lyft Augmentation
3	Colts U Transfer Center University Visit Transportation
4	EOPS Men of Color Events and Activities
5	EOPS Summer Counseling
6	EOPS Men of Color Programming Marketing Materials
7	EOPS/CARE/FYSI/NextUp Students Space
8	EOPS Men of Color Professional Development
9	Colts U Transfer Center Supplies
10	DRC Office Space
11	TRIO University Visits
12	TRIO Budget Augmentation
13	EOPS 2 Color Printers
14	EOPS Professional Development
15	EOPS Recruitment/Informational Videos

The next step is that I will be submitting these final rankings to PBC on March 20th and sharing the process that we used to determine these rankings. President Lopez will use these rankings as well as the rankings submitted from the other divisions in consultation with cabinet and will determine the final funded request. Thank you all again for your participation in this process!

Email that was sent

Hi folks,

As promised below is the link to rank the non-personnel resource requests for the Counseling Division that we have discussed in our past 2 Division Meetings.

If you would like to participate in the process please rank all 15 resource requests by **noon on Wednesday, March 13th**. In your evaluation please consider the following questions for each resource requested:

- Do the program's goals support the achievement of the College's Vision and Values, including:
  - Closing the equity gaps identified in the Program, Division or College?
  - Contributing to Latinx (HSI) and Asian American, Native American, and Pacific Islander (AANAPISI) student success in the Program, Division or College?
  - Contributing to Black and African American student success in the Program, Division or College?

To submit your ranking, on the form below please assign points for all 15 resource requests. Although the form will not prevent you from doing so, please only assign each number of points one time. For example, if you assign 9 points to a resource, please do not send 9 points to any other resource. The idea is to rank all 15 resources from the resource you most support (15 points) to the resource you least support (1 point).

The form does ask for your name, this is for me to ensure that no member of the division votes more than one time. If any member of the division does submit multiple forms I will check with them to see which submission reflects their rankings. I will not be sharing any of the individual submissions.

After all rankings are submitted I will add the points for each resource and will list them from most points to least points I will submit this ranked list to PBC as the Counseling Division's prioritized list.

You can find the form here:

https://docs.google.com/forms/d/e/1FAIpQLScpiSRa8Oq5Tw2MV1iVTvEuyr99LW6UC7tH3HTJIgtxUsKdOA/viewform?usp=sf_link

You can find additional information regarding each submission here:

https://docs.google.com/spreadsheets/d/1SODTPEucCSUFRJKUfTgI56ZAB62RZdd6/edit?usp=sharing&ouid=114498797933018606325&rtpof=true&sd=true

You can also find additional information in each program's Program Review or Annual Update which can be found here:

https://canadacollege.edu/programreview/sspr.php

You can find information regarding the non-personnel resource prioritization process here:

https://canadacollege.edu/planningbudgetingcouncil/resource-prioritization-process.php