



INSTITUTIONAL SELF EVALUATION REPORT (ISER)
PREPARATION 2024-25
**STEERING COMMITTEE
APPOINTMENT**

Planning & Budgeting Council
Cañada Accreditation Oversight Committee

September 4, 2024

COMPOSITION OF PBC'S ISER STEERING COMMITTEE

Tri-Chairs (faculty, classified staff, administrator) for each Standard

- Gampi Shankar, Academic Senate President, PBC Co-Chair
- Alex Claxton, Classified Senate President, PBC Co-Chair
- Others, to be selected by PBC in early September

Accreditation Liaison Officer

- Karen Engel, Dean of PRIE

Accreditation Faculty Leads

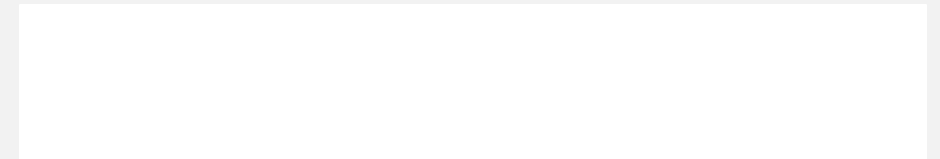
- Hyla Lacefield, Professor of Digital Art & Animation
- Diana Tedone-Goldstone, Librarian

Administrators

- Vice Presidents Fraire, Hsieh and Prisecar

College President

- Kim Lopez



	Canada College Institutional Self Evaluation Report Preparation Activity	Expected Completion Date(s)
Fall 2024	Flex Day ISER Information Workshop on Opening Day, August 13, 2024	Scheduled for August 13, 2024
	PBC appoints members of the Accreditation Steering Committee for 2024-25	Scheduled for September 4, 2024
	ISER Writing Team (ALO, Faculty Accreditation Leads) work with Standard Tri-Chairs as well as Council and Senate leads to outline the ISER Narratives for each Standard	Scheduled for October 4, 2024
	College-wide Town Hall on Flex Day, October 9, 2024 to provide input on Standard Outlines for the Institutional Self-Evaluation Report	Scheduled for October 9, 2024
	College President and ALO share information about the College's ISER preparation process and solicits input from the College's external stakeholder partners on key topics at the fall meeting of the President's Advisory Council	Fall 2024 meeting of the President's Advisory Council
	Writing Team completes First Draft of ISER completed and all evidence gathered and organized.	Early December 2024
	PBC ISER Steering Committee reviews First Draft of the ISER	December 2024-January 2025
Spring 2025	Flex Day ISER Work Session on January 10, 2025. Standard-specific break-out groups provide feedback to drafts of Standards and sub-standard narratives	Scheduled for January 10, 2025
	PBC ISER Steering Committee provides all feedback on the First Draft by January 31, 2025	Scheduled for January 31, 2025
	ISER Writing Team and Standard Tri-Chairs present First Draft of ISER to PBC, EAPC, SSPC, IPC, Academic, Classified and Student Senates with specific focus on those Standards germane to each Council and constituency group.	February, 2025
	ISER Writing Team (ALO, Faculty Accreditation Leads) makes revisions, addressing Flex Day and PBC Steering Committee feedback. Updates Evidence. Prepares Second Draft by March 15, 2025	Second Draft Expected March 15, 2025
	College President and ALO share second draft of the ISER with the President's Advisory Council to solicit external stakeholder input	Spring 2025 meeting of the President's Advisory Council
	ISER Writing Team prepares second draft of ISER and presents it, along with Council and Senate leads and Standard Tri-Chairs , at: PBC, EAPC, SSPC, IPC, Academic Senate, Classified Senate, ASCC	March 15 - April 17, 2025
	College-wide Town Hall to discuss and provide feedback on each Standard of the PBC Steering Committee's second draft Institutional Self Evaluation Report (ISER)	Scheduled for April 17, 2025
	ISER Writing Team prepares third and final draft of ISER. PBC Steering Committee and College President reviews, in detail. All evidence is linked and correct	Scheduled for April 17, 2025
	PBC approves final draft ISER	Scheduled for May 7, 2025

DUTIES OF STANDARD TRI-CHAIRS FOR 2024-25

- Fall Term 2024: Standard Tri-Chairs work with ISER Writing Team (ALO and Faculty Accreditation Leads) to:
 - address any evidence gaps identified in spring 2024
 - outline the ISER Narratives for each Standard by mid-November
- Winter 2024-25: Review the First Draft of the ISER by January 31, 2025
- February, 2025: Present the First Draft of the ISER to PBC, EAPC, SSPC, IPC, Academic, Classified, and Student Senates with specific focus on those Standards germane to each Council and constituency group. Gather input from those groups and provide it to the ISER Writing Team ASAP
- Participate in January and April 2025 Flex Day Town Halls to solicit input and feedback from the campus community
- March, 2025: Review the Second Draft of the ISER by April 16, 2025
- March - April, 2025: Present the Second Draft of the ISER to PBC, EAPC, SSPC, IPC, Academic, Classified, and Student Senates with specific focus on those Standards germane to each Council and constituency group. Gather input from those groups and provide it to the ISER Writing Team ASAP
- April - May, 2025: Review the Final Draft of the ISER by May 1, 2025

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hrs./month

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PBC'S ACCREDITATION STEERING COMMITTEE FOR AY 2024-25

	Administrative Lead(s)	Faculty Tri Chair proposed	Classified Staff Tri Chair proposed
Standard I	Karen Engel	Alicia Aguirre	TBD
Standard II	Chialin Hsieh and John Fraire	Kassie Alexander	Alex Claxton
Standard III	Ludmila Prisecar	Gampi Shankar	TBD
Standard IV	Karen Engel	David Eck	TBD