

Cañada College Academic Senate Governing Council

Meeting Minutes for Thursday, May 8, 2014

Room: CIETL (9-154)

2:10 to 4:00 p.m.

Academic Senate Governing Council Members in Attendance: Doug Hirzel, Anne Nicholls, Sandra Mendez, David Meckler, Denise Erickson, Leonor Cabrera, Alicia Aguirre, Sarah Aranyakul (Representing - Lorraine Barrales-Ramirez).

Academic Senate Members in Attendance: Anniqua Rana

Guests in Attendance: Lina Tsvirkunova – ASCC, Dean Hsieh

1. Call to Order: 2:18PM

2. Introductions: Welcome Sarah Aranyakul, EOPS Counselor & CalWORKs Coordinator

3. Adoption of Agenda: Motion to: approve the consent agenda (items identified by *), excluding the minutes and the ESL Hiring Committee appointments. Moved, seconded, and approved unanimously.

Motion to: approve the agenda. Moved, seconded, and approved unanimously.

4. *Approval of Minutes 4/24/14: Approved on Consent Agenda

5. Questions/comments on non-agenda items:

Theatre design update – President Buckley confirmed that no money has been spent on this project design update. At this point, only plans are being made.

Advocating for a process – As a result of the Theatre design updates the following questions and discussion points were made: What is our college process for building renovation? What are the college priorities? When will safety (needed renovations to building 13) be considered a higher priority?

Space planners will be coming to our college to evaluate how space is being used and how to maximize its efficiency.

Doug Hirzel will ask President Buckley to clarify and share more information about this matter.

6.1 President's report

Creating a culture of Open Communication

College rumors have unfortunately become a part of the Cañada College culture. In an effort to prevent rumors from starting it's important to investigate further before coming up with a conclusion that may not be true. If you have college questions or concerns please bring them to ASGC for discussion.

Academic Senate Governing Council – 2013-2014

President: Doug Hirzel (x3284 / hirzel@smccd.edu), Vice President: Anne Nicholls (x3293/ nicholls@smccd.edu), Secretary: Sandra Mendez (x3564/ mendezs@smccd.edu), Treasurer: Leonor Cabrera (x3158/ cabrerall@smccd.edu), Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352/ ericksond@smccd.edu), Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division Representative: vacant, Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462/ ramirezl@smccd.edu)

On a similar note, the importance of transparency came up. It's important for the entire faculty and staff to be made aware of important issues that affect us all. Trust and rumors are mostly incompatible. If there is low trust, it is easy for someone to project something negative. If trust is high, the spark may still be there, but it will have trouble catching on and growing. As a result, the communication process is efficient, as leaders freely share valuable insights about the college conditions and strategy.

District Resource Allocation Model

Over the past year, collaborative efforts have been underway toward creating a new model for distributing funds among the three colleges and district office. The goal has been to move from our current FTES-based model, to one that is primarily based upon allocating a base level of funding for minimum staffing requirements. The current plan is to complete the design of the funding model in 2014-15, broadly discuss and refine the model throughout the year, and to begin phasing it in starting 2015-16. Kathy Blackwood has offered to explain the impacts of the various proposals being considered during this special meeting next week.

SAVE THE DATE: The Planning & Budgeting Council invites you to a special meeting in on Wednesday, May 14, 3-4 p.m. (Bldg. 2-10) to hear from Executive Vice Chancellor Kathy Blackwood about proposed changes to the developing District Resource Allocation Model. Please, come, learn and contribute.

6. 2. Prof. Personnel – The funds are right on target.

6.3 Treasury – No report.

6.4 Basic Skills – May 20th will be the last meeting. Voting will take place to determine if the committee supports continued pro-active counseling and whether we should change the name to the Student Success Committee. A presentation on the placement validation study and high school transcript placement will be held.

6.5. Division Reports - Humanities – No report.

Counseling – No report.

Business/Workforce – No report.

Science – No report.

Athletics – No report.

ASCC – No report.

7.1: Honors Transfer Program Presentation

Note: No presentation was given. Instead, information below was provided by Doug Hirzel via a campus-wide email.

Invitation to Apply: Interim Honors Coordinator

The Academic Senate invites interested full-time and adjunct faculty to apply for the position of Interim Honors Transfer Program Coordinator. Dr. Patty Hall, who championed the program from development through the present, has been awarded a long-term professional development grant for fall semester. We are looking for a faculty member to take over the

Academic Senate Governing Council – 2013-2014

President: Doug Hirzel (x3284 / hirzel@smccd.edu), Vice President: Anne Nicholls (x3293/ nicholls@smccd.edu), Secretary: Sandra Mendez (x3564/ mendezs@smccd.edu), Treasurer: Leonor Cabrera (x3158/ cabreral@smccd.edu), Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352/ ericksond@smccd.edu), Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division Representative: vacant, Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462/ ramirezl@smccd.edu)

coordinator role for the full academic year 2014-15. A comprehensive list of duties and responsibilities is provided in the attached "job description". "Reassigned time will be provided."

7.2 Election Results for ASGC Treasurer and Secretary

ASGC reviewed the votes for the Cañada Academic Senate Treasurer and Secretary.

28 votes were submitted for Alicia Aguirre (Treasurer).
Two write-ins: Denise Erickson and Anniqa Rana.

30 votes were submitted for David Meckler (Secretary).

Congratulations David and Alicia! (term F2014-S2016)

7.3 Academic Senate's Outstanding Classified Staff Award: written nominations due by 5/7; final vote will occur

ASGC received a total of three nominations for the Outstanding Classified Staff Award this year. The nominees included Dani Lapuz, Jose Romero, and Noel Chavez.

ASGC reviewed the written nominations and voted. The winner of the 2014 Academic Senate Outstanding Classified Staff Award is Jose Romero. Congratulations Jose!

7.4 Committee Appointments –

ESL Hiring committee: Alicia Aguirre, Salumeh Eslamieh, Jeanne Gross, Ray Lapuz, Denise Hum (Dean Johnson)

Motion to: approve the ESL Hiring Committee with the addition of Denise Hum. Moved, seconded, and approved unanimously.

* SSPC: Sarah Aranyakul – approved on Consent Agenda

* Student Equity: Sandra Mendez – approved on Consent Agenda

7.5 Evaluation of Benchmarks and Governance

Participatory Governance Manual

Background:

The annual evaluation of the participatory governance structure at the college is described in the Participatory Governance Manual. This review takes place during the end of the spring semester.

ASGC took the time to reflect on what worked and what can be improved. College Benchmark (Standard IB2 and IB3) Evaluation Questions

- Are the benchmarks we set to achieve as a college appropriate?
- How well does the College implement its goals? Suggestions?

Benchmarks and Goals

Academic Senate Governing Council – 2013-2014

President: Doug Hirzel (x3284 / hirzel@smccd.edu), Vice President: Anne Nicholls (x3293/ nicholls@smccd.edu), Secretary: Sandra Mendez (x3564/ mendezs@smccd.edu), Treasurer: Leonor Cabrera (x3158/ cabrerel@smccd.edu), Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352/ ericksond@smccd.edu), Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division Representative: vacant, Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462/ ramirezl@smccd.edu)

ASGC also reviewed the Cañada College Benchmarks and Goals. Comments and discussion points are listed below.

4. Transfer (total #)	237	Not available		275	300
4.a. UC/CSU Transfer #	158	169	√	165	170
5. Certificate completion (total #)	280	337	√	280	300

Can we adjust the Transfer and UC/CSU Transfer # inspirational goal to reflect with the current enrollment at our college?

11. Success in DE	53%	63%	√	53%	56%
-------------------	-----	-----	---	-----	-----

Based on our data our DE rate has been increasing at our college.

18. FTES (Total #)	4420	4402		4500	5000
19. LOAD (Year)	499	504		525	550

How is this number being determined?

7.6 Puente Program Proposal: Senate response to proposal

Yolanda Valenzuela presented information about the Puente Program to ASGC members. The goal of the presentation

Background: The Puente Program is an academic preparation program that for more than 25 years has improved the college-going rate of tens of thousands of California's educationally disadvantaged students. Its mission is to increase the number of community college students who:

- Enroll in four-year colleges and universities
- Earn college degrees
- Return to the community as mentors and leaders of future generations

Goal: To provide Cañada College students with the opportunity to take part in this successful program. Currently, Cañada is the only college in our district that does not have a Puente Program. Given our low retention and transfer rates a program like this could be very beneficial to the students and the college as a whole.

ASGC reviewed the Puente proposal. Key comments and discussion points are listed below.

- The benefits of the program are huge given our low retention/transfer rates
- We are the only college in the district who doesn't have a Puente Program.
- Can we afford to fund a cohort right now? What is important to our college?
- Would the ASGC support the development of the Puente Program on campus?

Motion: ASGC recommends that President Buckley work vigorously to bring the Puente program to the Cañada College campus. Moved, seconded and approved with one abstention from Doug Hirzel.

Academic Senate Governing Council – 2013-2014

President: Doug Hirzel (x3284 / hirzel@smccd.edu), Vice President: Anne Nicholls (x3293/ nicholls@smccd.edu), Secretary: Sandra Mendez (x3564/ mendezs@smccd.edu), Treasurer: Leonor Cabrera (x3158/ cabrerall@smccd.edu), Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352/ ericksond@smccd.edu), Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division Representative: vacant, Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462/ ramirezl@smccd.edu)

7.7 Board Policies Review: 6.05, 6.11, *6.14, 6.19, 6.22, *6.23, 6.26, *6.30, *6.31 , 6.38, *6.39, *6.50, *6.80, 6.90, 6.94

6.14, 6.23, 6.30, 6.31, 6.39, 6.50, 6.80 – approved “as is” without changes by Consent Agenda

6.22 Academic Renewal: Listed as an action item; no quorum. ASGC gives overall consensus and Doug Hirzel will bring to DAS.

7.8 End of the Year Celebration

The End of the year party will be held on Thursday, May 15th 3-5PM at Cañada Vista.

8.1 AFT – No report.

8.2 CIETL – No report.

8.3. SSPC– No report.

8.4. IPC– No report.

8.5. CSE– No report.

9. Adjourn: 4:06PM

Next meeting: May 22, 2014

Academic Senate Governing Council – 2013-2014

President: Doug Hirzel (x3284 / hirzel@smccd.edu), Vice President: Anne Nicholls (x3293/ nicholls@smccd.edu). Secretary: Sandra Mendez (x3564/mendezs@smccd.edu), Treasurer: Leonor Cabrera (x3158/ cabreral@smccd.edu), Curriculum Chair: Alicia Aguirre (x3222 / aguirre@smccd.edu), Professional Personnel Chair: Denise Erickson: (x3352/ ericksond@smccd.edu), Humanities and Social Sciences Division Representative: David Meckler (x3439 / mecklerd@smccd.edu), Science and Technology Division Representative: vacant, Business, Workforce Development and Athletics Division Representative: Ana Miladinova (x3147 / miladinovaa@smccd.edu), Counseling and Enrollment Services Representative: Lorraine Barrales-Ramirez (x3462/ ramirezl@smccd.edu)