

Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

Minutes 8/28/14

2:10pm – 4:00pm

Room 3-104

Meetings of the Governing Council are open to all members of the campus community.

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Hirzel	1	Procedure
2	Introductions Members Present: DH, AN, DM, DE, KS, MH, HL, SM, DT Members Absent: Alicia Aguirre Note: Curriculum Chair Dani Behonick will be unable to attend meetings due to teaching conflict; Katie Schertle will serve as Curriculum Rep in addition to Humanities Rep. Guests: Lina Tsvirkunova (ASCC), President Buckley, Gregory Anderson, Dean Lopez, VPSS Richards, Dean Johnson, Supinda Sirihekaphong, Dean Hsieh	Nicholls	2	Information
3	Orientation to Academic Senate Governing Council	Hirzel	15	Information
4	Adoption of Agenda A Nicholls Motion to approve, unanimously approved	Nicholls	1	Action
5	Adoption of Consent Agenda (<i>designated by an asterisk</i>) D Erickson Motion to approve, unanimously approved	Nicholls	1	Action
6	*Approval of Minutes: 5/8/14	Nicholls	1	Action
Public Comment				
5	Questions/comments on non-agenda items President Buckley: Blackwood presentation to PBC on new Resource Allocation Model for 15-16 budget, an additional \$1.3 million on top of current base allocation to address long-standing staffing deficiency, plus an additional \$600K for Step-and-column salary increases, plus \$200K in other allocation increases. Altogether, a \$2.1 million increase. HSI Title V grant was awarded to the college - \$2.5 million, as reported in the Olive Hill Press. Plan on at 2 least faculty and/or staff hires in upcoming cycle of New Position Requests.	Public	10	Information
Subcommittee Reports				
6.1	President's report: summer appointments and hiring updates <ul style="list-style-type: none"> • Jessica Kaven to Honors Transfer Program Coordinator • Jessica Kaven to Director of Marketing hiring committee • Bob Tricca and Alicia Aguirre to VPAS hiring committee. • ESL hiring – only one position of the two authorized was filled. Second position will be 	Hirzel	5	Information

	<p>advertised this year (likely in spring)</p> <ul style="list-style-type: none"> • ECE hiring – search process has begun • INTD hiring – still “on hold” • New FT hires: Lale Yurtseven (BUS), Doniella Maher (ENGL), Rebekah Sidman-Taveau (ESL) • Current headcount: 74 FT faculty 			
6.2	<p>Prof. Personnel</p> <p>A balance of c. \$5400 was reported; applications coming in; last year, spent allocated funds. Oct 15/Mar 1 long term proposal due date. District conversations about full-time sabbaticals underway. Apply for Trustee’s Fund for Program Improvement, \$3500 per project</p> <p>President Buckley: \$12K for Trustees Fund has been shifted from campus back to district</p>	Erickson	2	Information
6.3	<p>Treasury</p> <p>no report</p>	Aguirre	2	Information
6.4	<p>Basic Skills & Student Equity</p> <p>M Hoffman reported on the joint meeting of Student Equity and Basic Skills committees to discuss merging of the committees due to the high level of duplication. Poll was conducted with unanimous support for merger. Coordinator needed (see 7.2); by-laws and a name needed. Gregory Anderson emphasizes that the merger will really get stuff done, an exciting opportunity. A Rana: the David Clay and David Johnson action report is out, including the current African-American student focused class.</p>	Hoffman	5	Information
Senate Business				
7.1	<p>Committee Appointments -</p> <ul style="list-style-type: none"> *ASGC ALL split Rep: Diana Tedone & Ana Miladinova *ASGC S&T Rep: Michael Hoffman *ASGC Counseling Rep: Sandra Mendez *ASGC BDW Rep: Hyla Lacefield *ASGC HSS Rep: Katie Schertle *Curriculum S&T Rep: Po Tong & Attila Elteto *Curriculum BDW Rep: Leonor Cabrera *Equity Counseling Rep: Melissa Alforja 	Nicholls	5	Action
7.2	<p>Basic Skills/Equity Coordinator – announcement of position and application process</p> <p>D Hirzel advises all to see the short application on Senate webpage under Meetings tab – email announcement of the position will go out to all-college; ASGC rep needed to serve on committee to screen coordinator applications; D Meckler volunteers to serve on the selection committee.</p>	Hirzel	5	Information
7.3	<p>Introduction of ACCJC Follow-up Report, State Student Equity Plan, and Student Success & Support Plan: Senate will accept comments and act at Sept. 11 meeting</p> <p>D Hirzel: link to document posted on Meeting page. A 17 Sep PBC vote is set. This is our homework to review.</p>	Hirzel	5	Information

7.4	<p>Draft Reassigned Time Policy and Application: continuing project from 2013-14; request feedback from faculty. 26 out of 62 FT instructional faculty had some release time last year; equivalent to about 10% of FTEF released from instruction. Last time under discussion was last Feb. The materials are on the ASGC Projects page. IPC to review applications twice a year and make recommendations to VPI. G Anderson reports that the amount of release time awarded to the current Honors Transfer Program Coordinator involved open process of justifying workload and recommendation to the VPI by the screening committee. The proposed process creates a similar transparency. Implementation of a new process could be applied as early as Spring. We are roughly in-line with our sister colleges in terms of the amount of release time we allocate. Increasing transparency may lead to innovations.</p>	Hirzel	5	Information
7.5	<p>Renewal of Senate Supplemental Travel Award program: the pilot program has expired and requires decision on renewal.</p> <p>D Hirzel: 2-year pilot, expired 1 year ago. \$500 cap from Professional Development funds for travel; ASGC to supplement funding for discipline-related travel.</p> <p>If we are going to keep funding such programs, we need to increase the number of dues paying faculty; 35 currently not-yet paying. D Meckler moves for a one-year extension of the ASGC Supplemental Travel Award program at the current \$2K per semester. Discussion: amount has been sufficient to date. Motion seconded. Vote: Passes unanimously.</p>	Hirzel	15	Action
7.6	<p>Setting ASGC goals for 2014-15</p> <p>D Hirzel: all reps should collect input for goals. We need robust discussion of assessment, institutional ILOs; change of direct v. indirect assessment as part of accreditation; Professional Development campus-wide; similar to CIETL concern. Some regularly scheduled meetings conflict with Plenaries, so ASGC needs to plan ahead.</p>	All	10	Discussion
7.7	<p>Feedback from the front: faculty share their experiences with enrollment management</p> <p>G Anderson presented a Growth update #4 handout; discussion from ASGC indicated a concern that misinterpretation of the data was possible due to ambiguous formatting and requested that the handout be revised for clarity.</p> <p>D Meckler offered a proposal for discussion to replace a set enrollment minimum with one that takes into account the number and frequency of class offerings, the maximum section size, new classes, new programs, capstone and core requirements for student majors, and faculty load in other classes.</p>	Hirzel	15	Discussion

Other Reports				
8.1	Division reports on matters of Council interest no reports	Division reps	5	Information
8.2	Reports from Planning Councils, committees, AFT no reports	Various	5	Information
9	Adjourn Adjourned at 4:03	Hirzel	1	Action
	Next Regular Meeting			Sept. 11, 2014

Academic Senate Governing Council for the 2014 – 2015 academic year:

President: Doug Hirzel; Vice President: Anne Nicholls; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Katie Schertle; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Center: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez