

Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

Minutes 3/10/16

2:10pm – 4:10pm

Room 2-10

Meetings of the Governing Council are open to all members of the public. Materials are posted on the meeting page of the ASGC website.

No.	Item/Topic	Presenter	Time	Action
1	Call to Order 2:15 Doug Hirzel, Alicia Aguirre, Dani Behonick, Katie Schertle, Michael Hoffman, Hyla Lacefield, Diana Tedone, Sandra Mendez, Sarah Harmon, David Meckler Absent: Denise Erickson Guests: President Hughes.	Hirzel	1	Procedure
2	Introductions		2	Information
3	Adoption of Agenda DB motion and unanimous approval		1	Action
4	Adoption of Consent Agenda DB approved noting abstention on approving minutes		1	Action

Consent Agenda

All items on the consent agenda may, by unanimous vote of the Governing Council members present, be approved by one motion after allowing for Council member questions about a particular item. Prior to a motion for approval of the consent agenda, any Council member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.

4.1	Approval of Minutes: 2/25/16			
4.2	Appointments: • Dean of Counseling Screening Committee: Lorraine Barrales-Ramirez and Sandra Mendez			
4.3	Board Policies: 1.40 Meetings of the Board - https://smccd-public.sharepoint.com/dpgc/Meeting_Handouts/20160307/1.40%20Meetings%20of%20the%20Board.pdf 2.12 Employee Rights and Protection https://smccd-public.sharepoint.com/dpgc/Meeting_Handouts/20160307/2.12%20Employee%20Rights%20and%20Protection.pdf 6.39 Presence of Non-Students on District Property https://smccd-public.sharepoint.com/dpgc/Meeting_Handouts/20160307/6.39%20Presence%20of%20Non-Students%20on%20District%20Porperty.pdf 8.14 Bond Oversight Committee https://smccd-public.sharepoint.com/dpgc/Meeting_Handouts/20160307/8.14%20Bond%20Oversight%20Committee.pdf			

Public Comment

5	Questions/comments on non-agenda items	Public	5	Information
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	HL: Elsa Torres fall 2016 class size changed from 30 to 40; totally inappropriate (safety, pedagogical reasons). AA: go to union if dean does not resolve. DB: these numbers are stored in Banner, not CurricUNET. DH: this is the very reason we created the Class Max Taskforce and yet faculty showed very little interest/concern			
Standing Reports				
6.1	<p>President's report</p> <p>A. IPC is soliciting full- and part-time faculty to provide feedback on instructional program reviews. March 18, 8:30-12. PT faculty will be compensated.</p> <p>B. Presidential Search Committee received valuable input from the college community at the Town Hall meeting during Flex day March 4. A similar forum will be held for students on March 16.</p>	Hirzel	10	Information
6.2	<p>Treasury</p> <p>41 faculty paying dues provides income of \$4100/year.</p> <p>Future agenda items to discuss spending funds on invited speaker series. Redwood City can tap Stanford since they are not paying taxes on their RWC buildings.</p>	Aguirre	5	Information
6.3	<p>Academic Committee for Equity & Success (ACES)</p> <p>no report</p>	Hoffman	5	Information
6.4	<p>Curriculum Committee</p> <p>201 courses needed update. 62 yet to be started. 8 April last deadline</p>	Behonick	5	Information
6.5	<p>Professional Development</p> <p>No report</p>	Erickson	5	Information
Senate Business				
7.1	<p>Prioritization of new faculty position proposals: Biology, English, Library, Men's Basketball</p> <p>Medical Assisting withdrew its proposal for a fulltime hire. They are deferring until fall 2016. Planning Councils provided feedback on the proposals Mar. 2 and 8. These are found on the PBC website. President Hughes is here today to listen to our rationale for prioritization.</p> <p>Can ranking preferences be tabulated for a non-present member (since it is not a vote)? Consensus seems to be no.</p> <p>Pres Hughes: exact number of hires uncertain due to wide range of non-faculty salaries.</p> <p>DT spoke about the library position. Technology is</p>	All	30	Action

	<p>specialized. HL particularly useful, too.</p> <p>DCM: Basketball FT students do better, and you have to be FT to play varsity sports, so teams improve success rate for some students. AA: such young energy from current faculty; physical ed such an important component of education.</p> <p>DH: could the college hire a coach w/ min quals in a different discipline than Kinesiology (we used to have a FT math-tennis coach)? DT: suggests a basketball coach with librarian min quals!</p> <p>Several ASGC members expressed the feeling that they were finding it difficult to prioritize the proposals.</p> <p>Coaching and librarian positions are quite different in nature from the other proposals.</p> <p>The English and Biology departments have a number of existing full-timers to carry the program forward whereas, in contrast, the librarian and athletics programs have fewer full-timers to fall back on.</p> <p>Results of ranking are appended to these minutes. AA motion to accept prioritization and forward to President; motion passes unanimously</p>			
7.2	<p>Information about proposed Instructional Technologist and Accessibility Specialist positions</p> <p>Both positions are Classified so we aren't prioritizing them; but SH felt that their roles needed to be clarified; there was much confusion at the Position Presentation.</p> <p>They are staff positions so that we have coverage during the summer and intersession when faculty are working on their courses but are not on contract.</p> <p>--Instructional Technologist: will handle all tech questions and queries with respect to Moodle/WebAccess, Canvas, SPOL, CurricUNET, and TracDat. (This will free up the Instructional Designer to do more planning, training of</p>	Harmon	10	Discussion

	<p>faculty on pedagogy, and other work with respect to the migration to Canvas.) Will work behind the scenes during the transition to Canvas and work with ITS and Instructure. Will keep abreast of all updates, and work with the Instructional Designer to train faculty and staff.</p> <p>--Accessibility Specialist: position shared among the 3 campuses equally, both in time and pay. Will help faculty and staff prepare their materials to comply with all Section 504 and 508 requirements. Will work with the Instructional Designer and the Director of Professional Development and Innovation to guide training workshops.</p> <p>HL: really need to hire only people that really know the technology; specialized, knowledgeable people must be on the screening committee.</p>			
7.3	<p>Appoint senate elections committee ASGC is soliciting nominations for Treasurer and Secretary. Election will include proposed changes to By-laws and must be completed by our meeting on April 28.</p> <p>KS and SH volunteer to serve as election committee</p>	All	5	Action
7.4	<p>Proposed new Board Policies & Procedures: 6.27.1 – Procedure: DE Regular and Effective Contact</p>	Harmon	5	Discussion
7.5	<p>Proposed Bylaws revisions – Governing Council composition</p> <p>4 officers (P, VP, Sec, Treas)</p> <p>Division reps Cmte curriculum chair (or designee?) Specified Positions that are in the current by-laws but no longer exist: College Council rep, Prof Personnel Committee</p> <p>Propose adding as Voting Member (or just report): IPC rep, ACES rep, future Prof Dev Committee rep, CTE Liaison.</p> <p>SH common mtg once a month for all the planning councils? DCM rather than the grand tour/road show for planning documents, campus wide session for predictable approval</p>	Hirzel	20	Discussion

	cycles? MH this is the place of policies.			
Other Reports				
8.1	Upcoming Governance Meetings: <ul style="list-style-type: none"> • District Academic Senate – Mar. 14 • District Committee on Budget and Finance – Mar. 15 • PBC – Mar. 16 • IPC – Mar. 18 (Program Review Feedback) 			
8.2	Upcoming Faculty Conferences <ul style="list-style-type: none"> • ASCCC Academic Academy – Mar. 17-19 • ASCCC Online Education Regional Meeting @ CSM – Apr. 8 			
8.3	Division reports and concerns <ul style="list-style-type: none"> • What do faculty think about having a college-wide end-of-the-year lunch (BBQ?) on Friday May 20 (last day of classes)? 	Division Reps	10	Discussion
9	Adjourn	Hirzel	1	Action
	Next Meeting			Mar. 24, 2016

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate Governing Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate Governing Council for the 2015 – 2016 academic year:

President: Doug Hirzel; Vice President: Sarah Harmon; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Danielle Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Resources: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez

Cañada College Academic Senate Governing Council
Faculty Hiring Recommendations
Thursday, March 10, 2016
2:10 to 4:00 p.m.

Academic Senate Governing Council Members in Attendance: Doug Hirzel, Sarah Harmon, Sandra Mendez, Diana Tedone, David Meckler, Dani Behonick, Michael Hoffman, Alicia Aguirre, Hyla Lacefield, Katie Schertle

Governing Council Members Absent: Denise Erickson

Guests: President Hughes

The Academic Senate Governing Council reviewed and discussed the Spring 2016 Hiring Proposals and prioritized the hiring proposals, based upon the content of the written proposals, the college-wide presentations, and the feedback generated at the joint Planning Council meeting.

ASGC members assigned the greatest number of points to the proposals with the highest priority. The results are listed below in order of descending priority. The ASGC voted unanimously to recommend the priority to the college President.

											total pts	mean	std dev
Library	4	4	2	3	3	3	3	1	4	4	31	3.1	0.99
Basketball	3	3	4	1	2	4	4	2	3	3	29	2.9	0.99
Biology	1	2	3	4	4	2	2	4	2	2	26	2.6	1.07
English	2	1	1	2	1	1	1	3	1	1	14	1.4	0.70