

## Cañada College Academic Senate

<http://canadacollege.edu/academicsenate>

2:10pm – 4:00pm

**Room 3-142**

### Minutes 04/26/18

2:10pm – 4:00pm

**Room 3-142**

*Members: Daryan Chan, Katie Schertle, Sarah Aranyakul, Doniella Maher, Marie Varelas, Monica Malamud, Denis Erickson, Diana Tedone, Hyla Lacefield*

*Guests: Tracy Huang, Dave Meckler, David Eck, Bob Lee, Lorraine Barrales-Ramirez, Michael Stanford*

*Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.*

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Tedone		Procedure
2	Introductions	Tedone	1	Information
3	Adoption of Agenda Move 7.4 to 7.3	Tedone	1	Action Approved Unanimously
4	Adoption of Consent Agenda	Tedone	1	Action Approved Unanimously

#### Consent Agenda

*All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.*

4.1	Approval of Minutes: 4/12/18
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<b>Public Comment</b>				
5	<p>Questions/comments on non-agenda items</p> <p>There are concerns about getting textbooks in time. Jay will come to a May meeting of Academic Senate.</p>	Public	5	Information
<b>Regular Reports</b>				
6.1	<p>President's report</p> <p>Put in Flex Day request for Special Academic Senate meeting on Flex Day to welcome faculty and provide information about Academic Senate's role in the college and goals for 2018/19</p> <p>Coordinator Position Timeline</p> <ul style="list-style-type: none"> <li>- Academic Senate and administrator transitions lots of confusion around coordinator positions.</li> <li>- Have three positions term up at the end of this semester</li> <li>- Going to extend for one year, call for applicants in fall 2018 for fall 2019</li> <li>- This will allow any new faculty to have semester of training and let faculty know reassigned time before fall 2019 schedule</li> </ul> <p>Outstanding Faculty and Staff Awards-nominations due May 10th by noon.</p>	Tedone	5	Information
6.2	<p>Treasurer's report</p> <p>No report</p>	Aranyakul	5	Information

6.3	Curriculum Committee Michelle Marquez is going to make a presentation on materials fees Study Abroad discussion: assigning courses to disciplines	Nance/Schertle	5	Information
6.4	Professional Development Long term PD awards to: Monica Malamud, Cheri Markt, Eric Gaspar & Jessica Kaven (partially funded and directed to find additional funding) Funds are almost depleted; next year there will be funding only for short-term proposals and limited travel costs. It's difficult for PD funds to cover expenses for a large group of faculty to attend the same conference. Example: a dozen counseling faculty want to attend a conference. The view of the PD committee is that when proposals are part of a college initiative/program and will benefit the college as a whole, there should be a funding mechanism other than PD. Faculty should be clear on what requests should be submitted through PD and which ones should get funding through other channels	Erickson	5	Information
6.5	ACES No report	Taveau	5	Information
<b>Senate Business</b>				
7.1	Institution-Set Standards Progress In 2012 we determined the metrics; this is required by accreditation. Each year PBC sets the "floor" (minimum standards) as well as aspirational goals). Tracy asked attendees to look at data tables	Huang	10	Discussion
7.2	Review of Notes from All Faculty Meeting Some general comments:	Maher	10	Information

	<ul style="list-style-type: none"> <li>. There is a sense that faculty are not valued</li> <li>. Disconnect between faculty and administration</li> <li>. Hiring priorities, not just about positions, but also related to reassigned time, retention specialists, program coordinators, etc</li> <li>. Budget: there is not clarity around what positions we *must* have because our sister colleges have them, which there is no funding for other positions because we're a smaller college</li> <li>. It seems like administration sometimes finds it easier/faster to skirt established processes in decision-making</li> </ul> <p>Next steps (from the All College Meeting):</p> <ul style="list-style-type: none"> <li>. campus climate survey was not really anonymous, so it is not a good instrument by design. Faculty propose to conduct our own faculty survey</li> <li>. bring concerns from the All Faculty Meeting to Academic Senate.</li> </ul> <p>request time during fall flex for an Academic Senate meeting</p>			
7.3	Discussion of How to Improve Communication and Collegiality	Tedone	45	Discussion
7.4	<p>Faculty Survey</p> <p>A draft survey was distributed. The goal of the survey is to find out what the most pressing concerns are, and to start a conversation.</p> <p>Motion: Academic Senate to finalize work on the survey and get it ready to send out before the end of the semester.</p>	Maher	20	Action M/S/C unanimously
<b>Other Reports, Meetings and Deadlines</b>				

8.1	Upcoming Governance Meetings A. Faculty Professional Development Committee B. Professional Learning Committee C. Curriculum Committee D. ACES E. IPC F. Planning and Budgeting Council (PBC)			
8.2	Upcoming Events: TBA			
9	Adjourn	Tedone		Action
	Next Meeting: May 10th			

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

**Academic Senate for the 2017 – 2018 academic year:**

President: Hyla Lacefield; Vice President: Diana Tedone; Secretary: Monica Malamud; Treasurer: Sarah Aranyakul; Curriculum Committee: Candice Nance/Katie Schertle; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Doniella Maher; Science and Technology Division: vacant; Business, Design & Workforce Division: Lale Yurtseven; Athletics, Library and Learning Resources: Marie Varelas; Student Services/Counseling: Daryan Chan