

To: Academic Senate

From: Lisa Palmer

Re: Curriculum Committee Report

Date: January 26, 2023

- (1) The January 27th curriculum committee meeting was cancelled due to a lack of submitted CORs. This means there are many courses yet to be reviewed and submitted this academic term. Please review [the attached document](#) to see if your department has courses on the list and make sure there is a plan for getting the CORs updated. If CORs are not updated, the courses will be banked at the end of the term.
- (2) The district curriculum committee, working with the district office, has been developing a [standard operating procedure](#) to inactivate courses that have not been offered during the past two years. Please see the attached draft of that procedure, which the district curriculum committees are piloting this semester.
- (3) In accordance with the item above, next week I will be reviewing each of the 99 Cañada courses that Jose Peña identified as not having been offered in the past two years, identifying the ramifications of “inactivating” each of them, and emailing faculty and deans to determine whether the course should be inactivated. If there are extenuating circumstances, the faculty needs to notify me, via email, by Friday, February 24th, of those circumstances. Please see the list of courses [here](#).