

LIBRARIAN POSITION



Fall 2022

POSITION DESCRIPTION

Provide focused support for the delivery of library instruction, services, and resources to diverse populations at Cañada College. The Librarian also participates in other essential work areas including reference, information literacy instruction, and managing the library's electronic discovery environment including the library website, databases, and LibApps; all with the goal of facilitating access and discovery of library resources.

POSITION DESCRIPTION CHANGES

Expertise is needed to manage the selection and distribution of electronic resources and to build a 21st century library collection that meets the needs of our faculty and students. With the move to a new library management system (ExLibris), an increased need for multi-modal instruction, and the increased reliance on our online services and resources, we are in need of a librarian with the knowledge and skills to manage our electronic resources.

REGULATIONS AND LAWS

Education Code (i.e. laws resulting from legislation). Community colleges are covered in Title 3, Division 7.

- Responsibility to provide library services (78100)
- Librarian on duty (78103)
- Definition of instructional and technology-based materials (60010)

California Code of Regulations, Title 5 (Board of Governors). Community colleges are in Division 6. Notable sections for libraries:

- Minimum qualifications (53410)
- Annual report to the Chancellor (55800)
- Minimum number of librarians (58724)

ED CODE AND TITLE 5



ED CODE: RESPONSIBILITY TO PROVIDE LIBRARY SERVICES

"The governing board of each community college district shall provide library services for the students and faculty of the district by establishing and maintaining community college libraries or by contractual arrangements with another public agency."

ED CODE: LIBRARIAN ON DUTY

"The libraries shall be open for the use of the faculty and the students of the community college district during the day. In addition, the libraries may be open at other hours, including evenings and Saturdays, as the governing board may determine. Libraries open to serve students during evening and Saturday hours shall be under the supervision of academic personnel."

TITLE 5: MINIMUM NUMBER OF LIBRARIANS

| College Size | Type of Staff | |
|--------------------|-------------------|---------|
| (FTES) | Faculty Librarian | Support |
| < 1,000 | 2.0 | 3.0 |
| 1,001-3,000 | 3.0 | 4.5 |
| 3,001-5,000 | 4.0 | 6.5 |
| 5,001-7,000 | 5.0 | 9.0 |
| Each Additional 1K | 0.5 | 1.0 |

HOW DOES THE POSITION SUPPORT THE GOALS OF THE EDUCATIONAL MASTER PLAN OR OTHER STRATEGIC COLLEGE PLANS?

- Goal #1 Student Access, Success and Completion. This librarian position contributes to a resource-rich learning environment by providing course-integrated, small group, and individual instruction on how to access, evaluate, and ethically use information both academically and in their everyday lives.
- Goal #2 Equity-Minded and Antiracist College Culture. The librarian position contributes to an equity-minded and antiracist campus through information literacy instruction that uses inclusive methods and resources which explore the power structures inherent in academic research tools, reflect the value of diverse ideas and worldviews, and present information that is empowering, accessible, and connected with students' lived experiences.
- Goal #4 Accessible Infrastructure and Innovation. This position ensures all students have access to needed online resources, such as library research databases, course assigned eBooks, and streaming film databases. Removing barriers to accessing free information and needed resources provided by the library for all students.

DATA!



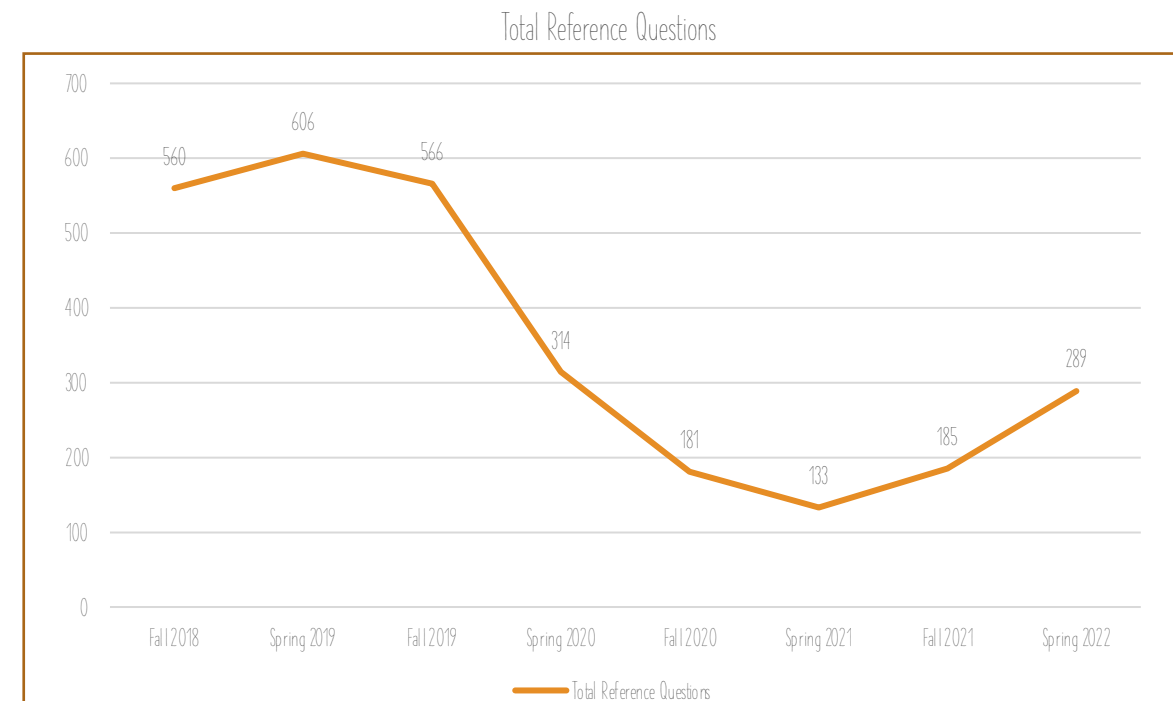
LIBRARY INSTRUCTION

Since Fall 2018 the library has taught:

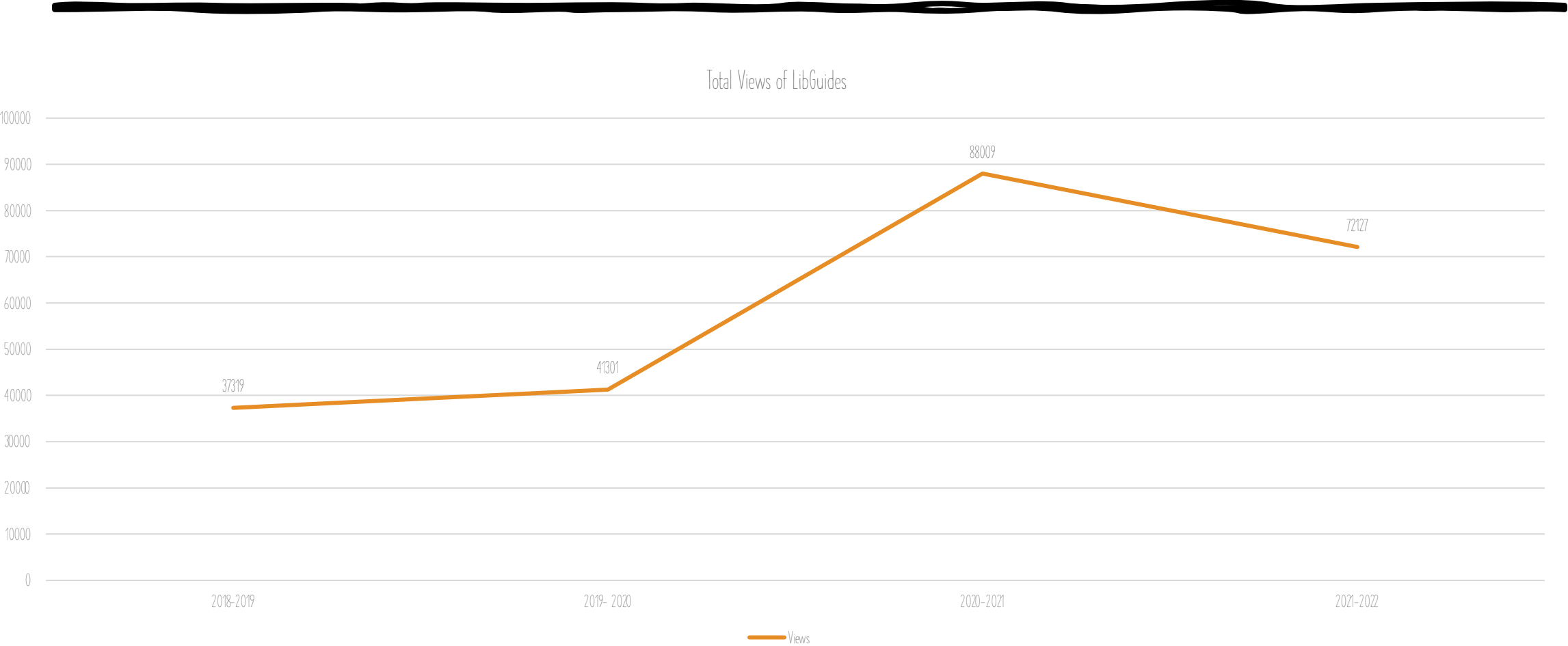
- 241 course specific library instruction sessions
- 49 workshops
- 18 tours.
- 5,281 total students

ONE-ON-ONE INTERACTIONS WITH STUDENTS

| Semester | In-Person | Email | Zoom | Web Chat | Text Chat | Phone |
|-------------|-----------|-------|------|----------|-----------|-------|
| Fall 2018 | 528 | 13 | 0 | 0 | 0 | 19 |
| Spring 2019 | 586 | 10 | 0 | 0 | 0 | 10 |
| Fall 2019 | 553 | 10 | 0 | 0 | 0 | 3 |
| Spring 2020 | 525 | 13 | 43 | 0 | 0 | 7 |
| Fall 2020 | 4 | 37 | 69 | 70 | 0 | 1 |
| Spring 2021 | 0 | 21 | 73 | 39 | 0 | 0 |
| Fall 2021 | 22 | 19 | 65 | 69 | 8 | 3 |
| Spring 2022 | 183 | 11 | 59 | 31 | 3 | 2 |
| Totals | 2401 | 134 | 309 | 209 | 11 | 45 |



ONLINE RESEARCH GUIDES USE



LIBRARY DATABASE USE (FOR 2021-2022)

- Over 72 databases
- Searched 56,16 times
- 47,186 items downloaded/viewed

ADDITIONAL INFORMATION THAT MAY BE HELPFUL TO THE ACADEMIC SENATE AND PLANNING AND BUDGETING COUNCIL IN MAKING RECOMMENDATIONS, SUCH AS, BUT NOT LIMITED TO, HOW THE POSITION:

- Addresses access, equity, retention issues: The Library supports the college in this area through individual and group activities, and through the use of Library research guides (LibGuides) that serve as a repository of valuable scholarship in the areas of access, equity, and antiracism. Further, the Library provides direct support to faculty and students in areas such as identifying sources, information literacy and undergraduate research through the lens of advancing equity.
- Addresses department plans and innovation: A minimum of two full-time Librarians is critical to realizing the stated goals and plans as specified in program review and other strategic planning processes. This is a minimum level of support to cover areas of growth such as OER/ZTC, information literacy curriculum, and support for undergraduate research across the curriculum.