

## Cañada College Academic Senate

<http://canadacollege.edu/academicsenate>

2:10pm – 4:00pm

Zoom Link: <https://smccd.zoom.us/j/84174625171>

### Agenda 04/28/2022

*Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.*

*Attending:* David Eck, Natalie Alizaga, Gerardo Pacheco, Daryan Chan, Lisa Palmer, Malamud, Nick DeMello, Anne Nichols, Diana Tedone-Goldstone, ~~Nick Martin~~ (Gloria Darafshi Martin in today's meeting), Richard Schulke

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Eck	2:10	Procedure
2	Introductions	Eck	1	Information
3	Adoption of Consent Agenda	Eck	1	Action Motion: LP 2 <sup>nd</sup> :AN  Yes: 10 No:
4	Adoption of Agenda	Eck	1	Action Motion: LP 2 <sup>nd</sup> : AN

				<p>Yes: 10</p> <p>No:</p>
<p><b>Consent Agenda</b></p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p>				
5.1	<p>04/14/2022 Minutes</p> <ul style="list-style-type: none"> <li>• MM shared some minor corrections from the minutes, 4/14/2022.</li> <li>• The minutes file have been modified accordingly.</li> </ul>			
5.2	<p><b>AB 361 – Renewal of Virtual Meeting Modality for Academic Senate</b></p> <ul style="list-style-type: none"> <li>• This acknowledges our use of AB 361 that extends our ability to meet virtually as a Brown Act meeting, without having to post the address of our physical location</li> <li>• Academic Senate passed a resolution to support the use of AB 361 to extend our virtual modalities</li> <li>• If anyone would like to argue that Academic Senate should resume meeting in person, then simply request that this item be pulled from consent. From there, we would debate the matter.</li> </ul>			
5.3	<p><b>Re-appoint Sarah Harmon to a Partnership Resource Team (PRT)</b> as part of State Chancellor Office’s Institutional Effectiveness Partnership Initiative (IEPI)</p> <ul style="list-style-type: none"> <li>• Background: IEPI provides technical assistance through Partnership Resource Teams or “PRTs.” This “colleagues helping colleagues” type of technical assistance is available to colleges, districts and centers that express interest in receiving support on self-identified issues. A short Letter of Interest is submitted by the institution’s CEO. Team members are drawn from a pool of volunteer experts, formed together based on a process of matching their knowledge and experience with the areas of focus identified by the institutions, and then deployed for three visits. The first visit is for the initial gathering of information, the second visit is to help the institution</li> </ul>			

	develop improvement strategies and timelines in an Innovation and Effectiveness Plan, and the third visit is to provide follow-up support.			
<b>Public Comment</b>				
6	Questions/comments on non-agenda items	Public	5	Information
<b>Senate Business</b>				
7.1	<p><b>OER/ZTC Implementation Plan</b></p> <ul style="list-style-type: none"> <li>• Second look at OER/ZTC implementation plan after it has gone through the different participatory governance bodies.</li> <li>• Harmon thanked all faculty who contributed with their comments on this document. As a result, there were some updates regarding terminology and connection. Harmon updated the framework that includes inclusion, diversity, equity, anti-racism, and accessibility in open educational resources. She also shared that there was another request regarding the goals that came out from IPC and ACES to make sure that there is a real connection with a wide variety of sources and not only focusing on open educational resources and library resources, but to encourage print options and resources to have a physical hard copy of resources for students who desire to have printed materials. In addition, there were also comments with respect to the sustainable measure of purchasing of materials for students. She shared that some colleges use grant money to just purchase a whole series of materials; however, what she would like to do instead is to purchase materials for students in a way that's</li> </ul>	Harmon	15	No changes were recommended to this plan by Academic Senate.

	<p>sustainable so these materials can be used for one or two semesters. Harmon stated that the planning and budgeting committee have given their approval OER/ZTC implementation plan, and if there is a new updates this plan needs to be sent back to PBC.</p> <ul style="list-style-type: none"> <li>• NA asked if scantrons or blue books are part of ZTC materials, and if there have been conversations to include these materials in this plan. Harmon answered that these items are not really considered as course materials. However, in our district it is not stated that these materials are or are not considered course materials.</li> <li>• You can read the <a href="#">Proposal from SMCCCD–ZTC Work Group to District Academic Senate to Clarify the Zero Textbook Cost (ZTC) and the Low Textbook Cost (LTC) Definitions and Process for Class Attribution.</a></li> <li>• Harmon also stated that the Textbook Affordability Subcommittee would like to invite faculty to join this effort, especially faculty from departments of business, workforce, counseling, and KAD.</li> <li>• DE asked how a counselor would want to use ZTC course materials. Harmon stated that some counselors teach classes, so their materials can be ZTC.</li> </ul>			
7.2	<b>Nominations for Academic Senate Secretary</b>	Tedone, Nichols, Jeong	5	<p>Action</p> <p>Motion: LP</p> <p>2<sup>nd</sup>: DT</p>

	<ul style="list-style-type: none"> <li>• Confirmation of submitted nominations</li> <li>• New nominations from the floor are accepted during this agenda item</li> <li>• DT shared that Monica Malamud has volunteered to be the secretary.</li> <li>• DE stated that no one has volunteered from the floor.</li> </ul>			<p>Yes: 10</p> <p>No:</p>
7.3	<p><b>Nominations for Academic Senate Treasurer</b></p> <ul style="list-style-type: none"> <li>• Confirmation of submitted nominations</li> <li>• New nominations from the floor are accepted during this agenda item</li> <li>• DT shared that Gerardo Pacheco Matus nominated himself to be the Treasurer.</li> <li>• DE stated that no one has volunteered from the floor.</li> </ul>	Tedone, Nichols, Jeong	5	<p>Action</p> <p>Motion: LP</p> <p>2<sup>nd</sup>: AN</p> <p>Yes: 10</p> <p>No:</p>
7.4	<p><b>Letter of Support for Library Systems and Application Developer</b></p> <ul style="list-style-type: none"> <li>• This would be a District-level position</li> <li>• Draft of <a href="#">Support Letter</a></li> <li>• The <b>Library Systems and Application Developer</b> was accepted at the district meeting on 4/27.</li> <li>• Estrada thank academic senate for their support.</li> <li>• DE asked what is the process and the stage of hiring the right candidate for this position. Estrada stated that the hiring process might start soon, but she does not have a clear schedule now.</li> </ul>	Tedone & Estrada	10	<p>This is an Informational item because the position was approved at District level.</p> <p>No need to vote.</p>

	<ul style="list-style-type: none"> <li>GD asked what does it mean to help students on the transfer path? Estrada stated that this library system that the library migrated to has similarities with the library system that they will be using at a four-year college. Students will be familiar with it.</li> <li></li> </ul>			
7.5	<p><b>Work Group for Updating Faculty Personnel Request Forms</b></p> <ul style="list-style-type: none"> <li>This workgroup will draft an update to the form used for requesting a new full-time faculty position.</li> <li>DE explained if faculty is requesting a permanent full time faculty position, faculty needs to fill out this personal request form. Faculty has to fill out a program review, and finally present on that position at the Planning and Budgeting Council (PBC). Also, faculty will also come to academic Senate and Academic Senate provide some form of feedback to help try to inform the president's decision on all the faculty positions. Also, he stated that program reviews used to be in the spring, and this requesting personnel positions happen in the fall, so spring searches in this form. DE stated that this form is a challenge since he wonders if the questions adds any value to the process, yet he understands that this form is needed in this process. As a result, he wants to create a group of faculty who hopefully can collaborate to change</li> </ul>	Eck	10	<p><b>Action</b></p> <p>Motion: GD</p> <p>2<sup>nd</sup>: DC</p> <p>Yes: 9</p> <p>Abstain: LP</p> <p>No:</p>

	<p>or modify this form by the end of this Spring semester.</p> <ul style="list-style-type: none"> <li>• NA volunteers to be in this group, so the following people are part of this group: Sarah Aranyakul, Sandra Mendez, Jessica Kaven, Natalie Alizaga, David Eck.</li> </ul>			
7.6	<p><b>Adopted Resolutions at State Academic Senate Spring 2022 Plenary</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Some highlights of resolutions passed, including related to AB 705 and AB 1705, Academic Honesty, and OER/ZTC</a></li> <li>• ED shared information about Plenary Adopted Resolutions. In the state academic senate.</li> <li>• DE shared information about AB 1705, 6.0 - Legislative Issues, 6.03- S22 UPHOLDING THE CALIFORNIA COMMUNITY COLLEGE MISSION – OPPOSE AB 1705 (IRWIN, 2022), 6.04- S22 STUDENTS’ RIGHT TO CHOOSE TO TAKE A PRE-TRANSFER LEVEL ENGLISH OR MATHEMATICS COURSE ..., 6.05- S22 REGARDING CHANCELLOR’S OFFICE STUDENT ENROLLMENT DATA IN AB 1705 (IRWIN, 2022)</li> <li>• GD- shared information about AB 1705. ENG, MATH, and ESL (ESL400 is the only transfer ESL class). She is concerned about ESL being wiped out if AB 1705 becomes a law since she hasn’t heard of ESL as part of this conversation. NA also shared her concerns about this issue. Harmon wrote that ESL is not typically part of that discussion, just 'remedial' ENGL and MATH. DE stated that he has forwarded this</li> </ul>	Eck, Alizaga, & Harmon	10	Information, Discussion

	<p>information to the ESL Department. DE stated that this is not a law yet, and this resolution might change.</p> <ul style="list-style-type: none"> <li>• DE also shared information about 13.07- S22 ADVOCATE FOR THE PROTECTION OF ONLINE LEARNING INTEGRITY. Harmon stated that Proctorio may not continue to be subsidized. MM- also stated that companies are willing to get paid and she stated that some professors at Cañada have faced this issue.</li> <li>• Harmon OER- Resolutions, 13.08- S22 THE OPEN EDUCATIONAL RESOURCES INITIATIVE AND TECHNICAL ASSISTANCE FOR THE ZERO-TEXTBOOK-COST DEGREE PROGRAM and shared information about 3.03 S22 OPPOSE RELIANCE ON TEXTBOOK PUBLISHERS TO ACHIEVE ZERO TEXTBOOK COST.</li> <li>• DE- shared information about 9.06 S22 PROFESSIONAL LEARNING SUPPORT FOR INCREASED FACULTY UNDERSTANDING AND FURTHER DISCUSSION ON THE IMPACT OF AB928 (BERMAN, 2021) STUDENT TRANSFER ACHIEVEMENT REFORM ACT OF 2021 ON LOCAL COLLEGES.</li> <li>• GD- shared that May 31, 2023, is the deadline to implement AB928 and to follow this new transfer pattern. She also says that some information overlaps. The challenge is to find the right pattern that both systems (UC, CSU) accept.</li> </ul>			
7.7	<b>Upcoming Annual Awards, Other Awards, and End-of-Year Events</b>	Chan & Eck	10	Information



	<ul style="list-style-type: none"><li>• Reminder about our regular annual awards, a new award, end-of-year events</li><li>• Please provide and/or encourage nominations for all of the awards</li><li>• <a href="#">Contributions to Improving Cañada Teaching and Governances Processes.</a></li><li>• DE shared information about recognizing students who have shown a remarkable contribution to the school and helped, been present and especially students who have gone beyond their normal coursework in terms of contributing to Canada College by proving teaching and learning at Canada. The goal is to give out just a standard award, not a competition. On May 12, there is going to be an action item.</li><li>• GP asked if students have influence on campus or the community. DE stated that this can be added to this draft.</li><li>• Harmon agrees that GP has a point since the college is part of the community.</li><li>• DE encouraged Academic Senate to promote this award to the Faculty.</li><li>• GD shared her concerns about students who may not have enough time to complete extra curriculum activities since some students may or may not have enough time to participate on extra curriculum activities.</li><li>• MM- Agrees that GP and GD have valuable feedback; however, she shared her hesitancy about awarding</li></ul>		
--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--

	<p>some students and not others based on their personal circumstances.</p> <ul style="list-style-type: none"> <li>• NA shared the idea is to recognize students who contribute to Academic Senate.</li> <li>• GD agrees that recognizing students is important to acknowledge all students.</li> <li>• LP acknowledges that MM has a good point that she hasn't paid too much attention. She stated that some students who may never receive an award are sometimes that need to be recognized.</li> <li>• DE wants to see how many representatives might want to continue to work with crafting this award. As a result, Several Academic Senate representatives broadly supported this effort to create this new award.</li> </ul>			
7.8	<p><b>New Websites for Online Teaching and Other Faculty Resources</b></p> <ul style="list-style-type: none"> <li>• Overview of new websites for <a href="#">Online Teaching</a>, <a href="#">Learning</a>, and a Faculty Resource Repository</li> <li>• Website links: <ul style="list-style-type: none"> <li>○ <a href="#">Online Teaching</a></li> <li>○ <a href="#">Online Learning</a></li> <li>○ <a href="#">Faculty Repository</a></li> </ul> </li> <li>• Hughes shared Information about Online Teaching and Online Learning websites. She stated that the Online Teaching website's "Online Teaching Guides" were updated. Also, she shared information about the "Faculty Resource Repository" website that was constructed with the help of an Instructor Designer.</li> </ul>	Hughes	20	Information, Discussion

	<ul style="list-style-type: none"> <li>DE asked about HyFlex information. Hughes shared taht there is some information about HyFlex in the "Faculty Resource Repository" and more information will be shared and updated there soon.</li> <li>GP asked if the Online Learning is translated or will it be at some point. Hughes stated there is not a translation of the entire websites.</li> <li>Harmon asked about the posinbilty to bookmark the canvas shell in canvas or adding it to our course list. Hughes stated that she can add faculty as students to be part of Canvas classes.</li> <li>ND shared this link for this link to translate pages: <a href="https://www-canadacollege-edu.translate.googleusercontent.com/translate/p?_gl=1...">https://www-canadacollege-edu.translate.googleusercontent.com/translate/p?_gl=1...r_tl=es&amp;_tr_sl=auto&amp;_tr_pto=wapp</a></li> </ul>			
<b>Regular Reports</b>				
8.1	<p>President's report</p> <ul style="list-style-type: none"> <li>PTK's Ecuadorian Environmental Activist Speaker Event, next Friday, May 6, 2-5pm, in Bldg 22-137 and over zoom. Save the Date. See the flyers: <a href="#">English Flyer</a> and <a href="#">Spanish Flyer</a>.</li> <li>Reminder about Interest Area Faculty Lead positions open applications, due by Friday May 6</li> <li></li> </ul>	Eck	5	Information
8.2	<p>Treasurer's report</p> <ul style="list-style-type: none"> <li>Savings 5025.41</li> </ul>	Chan	5	Information

	<ul style="list-style-type: none"> <li>• Checking 3612.64</li> </ul>			
8.3	<p><b>Curriculum Committee</b></p> <ul style="list-style-type: none"> <li>• As reported at the previous Academic Senate meeting, all courses on the 2- and 5- year cycles for this year have been reviewed. The remaining courses in the queue will be on the agenda for the final curriculum committee meeting of the year on May 13th.</li> <li>• Thank you, faculty, for all of your work editing and updating course outlines of record and programs.</li> <li>• To comply with AB 705 and its anticipated uncle, AB 1705, which essentially decree that all students must be enrolled in transfer-level English (and math) courses, while also complying with C-ID and UC articulation stipulations, English faculty across the district had multiple ultimately successful discussions about how to revise the English prerequisite.</li> <li>• Also, to ensure compliance with AB 705/1705, English banked our pre-transfer courses, ENGL 826 and 836 and READ 826 and 836. Henceforth, students place into one of the following: 1) ENGL 100 (high school GPA of 2.6 and above or multiple measures), our standard 3-unit first semester college composition course. 2) ENGL 105 (high school GPA below 2.6 or multiple measures), our newish 5-unit first semester college composition course with support. Since the pre-transfer courses were banked, Faculty also removed them as an</li> </ul>	Palmer	5	Information

	option on CurricUNET as “recommended preparation” for a course. To my knowledge, math is awaiting clarity on C-ID descriptors for math courses and consensus among district math faculty before making similar changes.			
8.4	<b>Professional Development</b> <ul style="list-style-type: none"> <li>• MM shared this information: all Committed Applications *as of 4/27/22 are:</li> <li>• Short Term Applications (14)= 14026.78</li> <li>• Long Term Applications (3)= 61844.76</li> <li>• Total= \$75,871.54</li> <li>• Total Remaining Funds (not including pending applications): \$59,500.04</li> <li>• LP asked if Summer 2022 applications are too late to be considered. MM answered she needs to submit the application as soon as possible, so the application is considered. There is still time for applications to be reviewed.</li> <li>•</li> </ul>	Malamud	5	Information
<b>Other Reports, Meetings and Deadlines</b>				
9.1	<b>Upcoming Events, Meetings, Deadlines</b> <ul style="list-style-type: none"> <li>• DE shared information about End of the Year Celebration, May 19<sup>th</sup> at noon, Cañada Vista.</li> </ul>			
10	Adjourn	Eck		Procedure

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

**Academic Senate for the 2021 – 2022 academic year:**

President: David Eck; Vice President: Natalie Alizaga; Secretary: Gerardo Pacheco; Treasurer: Daryan Chan; Curriculum Committee: Lisa Palmer; Professional Development: Monica Malamud; Humanities and Social Sciences Division: Katherine Schertle; Science and Technology Division: Nick DeMello; Business, Design & Workforce Division: Anne Nichols; Kinesiology, Athletics, and Dance: Bryan Jeong; ASLT: Diana Tedone-Goldstone; Student Services/Counseling: Nick Martin; Adjunct Representative: Richard Schulke