

Textbook Affordability Subcommittee Meeting Minutes for 26 September 2023, 1-2pm Faculty Teaching and Learning Center and Lounge (FTLCL; 9-154) and via [Zoom](#)

Attendees: Leonor Cabrera, Sarah Harmon, Allison Hughes, Anna Mills, Nada Nekrep, John Pérez, Anniqua Rana, Diana Tedone-Goldstone

Missing: Chialin Hsieh, Jai Kumar, Ignacio Morales, Tessa Noriega

- I. Introductions (10 minutes; Information)
 - a. New (interim) dean! Anniqua Rana!
 - b. New members!
 - i. Allison Hughes is now an Instructional Designer, but still included in this group.
 - ii. Leonor Cabrera is representing BDW.
 - iii. Once we have an Instructional Technologist, we'll talk about whether that person needs to be on this committee, or can simply join us when needed.
- II. TAS Membership—Recruiting and Structure (10 minutes, Information/Discussion)
 - a. ASLT Representative?
 - i. Will ask Academic Senate to remove the ASLT Division Representative, given that the division is well-represented with the standing members.
 - b. Need more faculty from other divisions
 - i. There is some overlap with DEAC, Technology Committee, Professional Development Committee. Maybe we can combine (some) meetings, with separate focus points?
 1. TAS is a subcommittee of Academic Senate, so it can't combine much and does need to meet regularly. But there are ways that we can collaborate more with those groups in more obvious ways.
 - ii. Maybe look into old Curriculum slot? Might be a time that could work for a number of folks.
 1. Sarah will reach out to KAD, Counseling and Sci/Tech to see if that time slot would work better. (Also to TAS to see if this could work for our current members.)
- III. District-wide Updates from the Textbook Affordability Solutions Workgroup (5 minutes, Information)
 - a. CCCCO Acceleration Grant proposals from SKY, CSM
 - i. SKY—none, as faculty don't feel that they have bandwidth to work on this. (Skyline also has 20+ pathways, given that they started work on the previous cycle of grants in 2017-2018.)
 - ii. CSM—Film Studies AA-T
- IV. ZTC Adopter Cohort Updates (10 minutes; Information/Discussion)
 - a. Summer 2023 Cohort
 - i. BUS 100 (Nance)—adoption
CHEM 231 (Parajón Puenzo)—remix
COMM 180 (Pérez)—remix
LCTR 100 (Taylor)—remix
LIT 200 (Palmer)—remix
MATH 270 (Al-keswani)—remix
 - ii. As a result: 3,700 students enrolled at census into ZTC and LTC courses (**record!**)
ZTC: 68 courses, 108 sections (**record for both!**)
LTC: 12 courses, 19 sections (not a record, but strong)
59 unique faculty (out of 188, or 31.383%--**record!**)
Estimated savings: \$343,500 (**record!**)
 - b. Fall 2023 Cohort
 - i. BIOL 110 (Thomson)—remix
BUS 201 (Nance)—adoption
CHEM 210 (Kaslan)—remix
CHEM 232 (Parajón Puenzo)—remix
COMM 127 (Pérez)—remix

- MATH 200 (Meng)—adoption
- c. Interesting comments about the cohorts:
 - i. STEM faculty are including lab manuals in their conversions, which are considered instructional materials in the eyes of the Legislation.
 - ii. MATH, COMM, BUS work has been including Canvas sandboxes to create an easy pathway for faculty to adopt these materials and shells.
- V. CCCCCO Funding Updates (15 minutes, Information/Discussion)
- a. Link to the [August 2023 Flex Day presentation](#)
 - b. Implementation Grant Pathways
 - c. Acceleration Grant Pathways
 - i. Cañada will have 2 pathways: ECE AS-T and MATH AS-T.
 1. ECE AS-T only has 1 course to convert for the first time (ECE 313), which Kristina Brower will do a remix project for. This project will also allow Anna Mills to add content to her OER text for ENGL 100 that focuses on artificial intelligence, digital literacy and critical thinking—something that ECE faculty have been asking for.
 2. MATH AS-T only has 1 course to convert for the first time (MATH 275), but all of the Calculus pathway plus 270 and 275 will be heavily remixed to include competency-based grading and equity-minded grading practices. The focus will include contexts that help student for whom English is not their native language.
 - d. Closing gaps
 - i. Conversations about strategic planning and ZTC—make sure that this is being discussed by administrators and in the conversation at Strategic Enrollment, elsewhere.
 - ii. Recognition by deans and other administrators for the hard work that faculty have done in converting/adopting ZTC materials for their courses.
 - iii. More courses are having remixes that include Canvas sandboxes, which allow faculty to adopt the entire course easily
 1. Maybe look at how POCR review and ZTC could be done together as a combination of efforts? Could ZTC training be part of a QOTL 2 pathway, leading to recertification? (Given that many are doing ZTC and POCR for the same courses, as the QR badge and the ZTC badge each elevate the visibility of courses on the CVC-OEI exchange.)
- VI. Fall 2023 Student and Faculty Workshops (5 minutes, Discussion)—TABLED
- VII. Adjourn

Membership:

- Sarah Harmon, Academic Senate OER Liaison and OER/ZTC Coordinator
- Nada Nekrep, Online Instruction Coordinator
- Diana Tedone-Goldstone, Librarian
- Leonor Cabrera, Business, Workforce and Design Division Representative
- John Pérez, Humanities and Social Sciences Division Representative
- Ignacio Morales, ASCC Representative
- Tessa Noriega, Library Support Specialist
- Allison Hughes, Instructional Designer
- Jai Kumar, Bookstore Manager
- Anniqua Rana, Interim Dean of Academic Services and Learning Technologies
- Chialin Hsieh, Interim Vice President of Instruction (ex-officio)
- Science and Technology Division Representative (vacant)
- ~~ASLT Division Representative (vacant)~~
- Counseling Division Representative (vacant)
- Kinesiology, Athletics, and Dance Division Representative (vacant)

Important links

- [Textbook Affordability Subcommittee website](#)
- [OER/ZTC LibGuide](#)
- [SMCCCD OER/ZTC Website](#)
- [ASCCC OERI Website](#)

Next meeting: 24 October, 1-2pm, FTLCL/[Zoom](#)