

## **Business, Design, and Workforce Division Meeting**

**Friday, January 10, 2020**

Meeting Minutes

1:30 – 3:00 p.m.

Cañada College

Building 13, Room 217

*Present:* Leonor Cabrera, Jonna Pounds, Jonathan Wax, Ritu Malhorta, Julian Branch, Elsa Torres, Annie Nicholls, Althea Kippes, Paul Naas, Melinda Day, Gampi Shankar, Jamie Hui, Hyla Lacefield, Ronda Chaney, Patty Hall, Sarita Santos, Allison Hughes, Candice Nance, Jamillah Moore, Garciano Mendoza, Tammy Robinson, Bill Burger, Peggy Perruccio, Janice Weeks, Brian Whitmore, Michele Gargano

---

- 1. Building 13 Construction Update** – Chris Strugart-Fritsch, Director of Capital Projects (SMCCCD), and Brian Whitmore and Michele Gargano, BCA Architects
  - a. Overview of Building 13 Updates
    - i. Review of presentation from last meeting
  - b. Question: Will Pony Express will still be here during construction?
    - i. Answer: Yes, that is the goal.
  - c. Building 13 is planned to be offline: April 2021 – June 2022
    - i. Buildings need to vacated by April 1, 2021. The swing out to temporary rooms will be occurring over the winter break prior for the spring 2021 semester.
  - d. Review of plans, see **Attachment 1**.
    - i. Comments are needed by January 22, please give feedback to the Dean or to Chris directly.
  - e. Brief on Building 22 Plans
    - i. Plans continue to progress: Ideally late summer 2020 – winter 2020/2021.
    - ii. Update forthcoming in the next couple of weeks.
    - iii. Robust conversation on parody of facilities management issues.
- 2. Garciano Mendoza – Budget Discussions**
  - a. Grants terminating in the next 4 years
    - i. 2021 – 2024: 1.9million in salaries and benefits alone

- ii. 2021 ESO and MESA: 819k of salaries and benefits
- iii. 2022 ESO and Engrances: 1.1mil of salaries and benefits
- iv. 2023-2024 NSF Grant: 69k of salaries and benefits
- b. Budget is not being projected yet at this time.
- c. New grants are being explored by various departments of the college.

### **3. Building 22 Discussion**

- a. Review of the process and how we only found out about the project in December
- b. Discussion on the new plans.
  - i. Question on what the swing of Building 22

### **4. Allison Hughes – New Gradebook in Canvas**

- a. New Gradebooks in Canvas will auto-populate
- b. There is compensation for the first training now.
  - i. Question: Retraining procedures still need to be decided
  - ii. 25 hours' worth of compensation is available if you take the training for the first time.

### **5. Guest Speaker**

- a. Committees:
  - i. Academic Senate: Anne Nicholls
  - ii. Classified Senate: Jonna Pounds and Jonathan Wax
  - iii. Curriculum: Bernadette Newland and Leonor Cabrera
  - iv. Distance Ed: Sarita Santos
  - v. Professional Development: Sarita Santos
  - vi. IPC: Ritu Malhotra
  - vii. PBC: Hyla Lacefield and Peggy Perruccio
  - viii. Safety Committee: Ronda Chaney
  - ix. Technology Committee: Sarita Santos