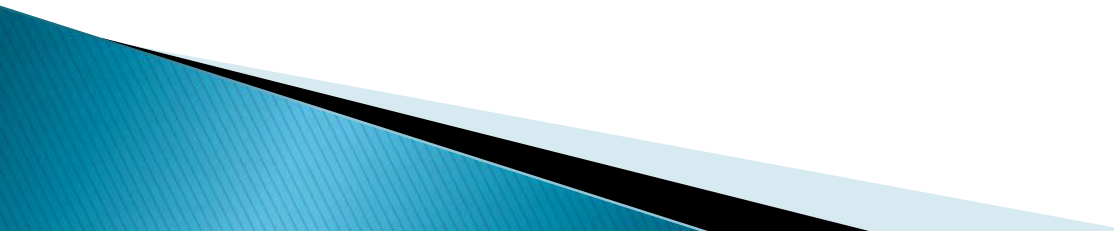


What is DegreeWORKS?

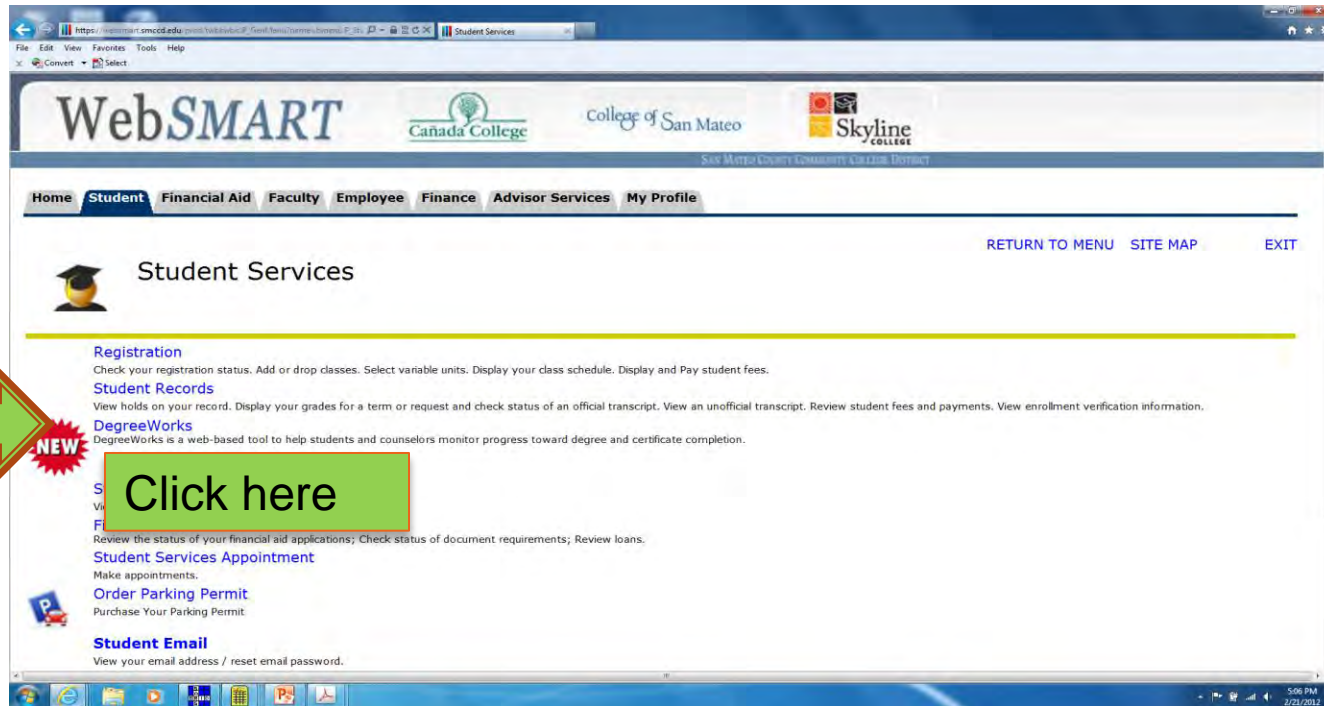
Academic advising tool designed to assist you in reviewing your degree progress, identifying courses you have completed and what courses you still need in order to fulfill your degree requirements.



Where do I find DegreeWORKs?

▶ 1. Log onto: <https://websmart.smccd.edu/>
using your G#00 and password

▶ 2



The screenshot shows the WebSMART Student Services page. The page header includes logos for WebSMART, Canada College, College of San Mateo, and Skyline College. A navigation menu contains links for Home, Student, Financial Aid, Faculty, Employee, Finance, Advisor Services, and My Profile. The main content area is titled 'Student Services' and lists several services: Registration, Student Records, DegreeWorks (marked with a 'NEW' star), Student Services Appointment, Order Parking Permit, and Student Email. A green callout box with the text 'Click here' and a green arrow points to the DegreeWorks link.

NEW [DegreeWorks](#)
DegreeWorks is a web-based tool to help students and counselors monitor progress toward degree and certificate completion.

Logging on

- ▶ 3. Click on this button to enter

The screenshot shows a web browser window with the URL https://websmart.smccd.edu/prod/DW_Student_P_SignOn. The page header includes logos for WebSMART, Cañada College, College of San Mateo, and Skyline College, along with the text "SAY MATEO COUNTY COMMUNITY COLLEGE DISTRICT". A navigation menu contains links for Home, Student, Financial Aid, Faculty, Employee, Finance, Advisor Services, and My Profile. The main content area is titled "DegreeWorks" and features a large orange box with the following text:

NEW!

DegreeWorks is a web-based tool to help students and counselors monitor progress toward degree and certificate completion. DegreeWorks looks at the program requirements found in the Cañada, CSM and Skyline catalogs and the coursework you have completed to produce an easy-to-read audit. The audit is divided into block requirements of how courses taken or proposed count toward program requirements. Checkboxes exist within each block to easily outline your completed courses and requirements.

- For more information about how DegreeWorks can help you meet your education goals click here: [DegreeWorks FAQ](#)

Click the button below to start your DegreeWorks session

Below the orange box is a button labeled "DegreeWorks" with a large green arrow pointing to it. At the bottom left of the page is a "Back" link. The browser's taskbar at the bottom shows the time as 5:11 PM on 2/21/2012.

Selecting a Goal & Major

- ▶ Your **goal and major** are the information that you filled out on your college application, and they will appear on DegreeWORKs (DW) automatically.

The screenshot displays the DegreeWorks Production interface for a student named Melissa Rivera. The interface includes a navigation bar with options like 'Back to WebSMART', 'Print', and 'Log Out'. Below this, there are search and filter options for Student ID, Name, Goal, and Major. The main content area shows the student's profile with fields for Student ID (AE4R3029), Name (Alfaja, Melissa Rivera), ID (600745615), Catalog Rights (Academic Year 2011-2012), and Institutional GPA (0.00). To the right, the 'DegreeWorks Production' section lists the student's Goal (Associate in Arts), College (Canada College), Major (D490 Interdisciplinary Studies), and Concentration (491C Social&Behavioral Sciences:UC). A red arrow points to the 'Goal' field, and a blue arrow points to the 'Major' field. Below this, a 'Degree Progress' bar shows 'Requirements' at 5%. The bottom section details the requirements for the 'Associate in Arts - Canada' degree, including a list of areas (AREA 1 to AREA 6) and a list of 'Still Needed' requirements.

Student View AE4R3029 as of 11/07/2012 at 17:04

Student	Alfaja, Melissa Rivera	Goal	Associate in Arts
ID	600745615	College	Canada College
Catalog Rights	Academic Year 2011-2012	Major	D490 Interdisciplinary Studies
Institutional GPA	0.00	Concentration	491C Social&Behavioral Sciences:UC

NOTE: If you are seeking a Transfer Major to a four year University, go to www.assist.org for specific transfer requirements and see a Counselor

Associate in Arts - Canada Minimum Units Required: 60
Units Evaluated: 0

60 Units needed
Your Degree Applicable Course Work GPA is 0, Which Is Less Than the Required 2.0
Your Major GPA is 0, Which Is Less Than the Required 2.0
A minimum of 12 units must be taken at Canada College

Your overall GPA is 0. Your major GPA is 0.

- See Basic Competency Requirements Below
- AREA 1 - ENGLISH COMMUNICATION
- AREA 2 - MATH CONCEPTS AND QUANTITATIVE REASONING
- AREA 3 - ARTS AND HUMANITIES
- AREA 4 - SOCIAL AND BEHAVIORAL SCIENCES
- AREA 5 - PHYSICAL AND BIOLOGICAL SCIENCES
- AREA 6 - LANGUAGE OTHER THAN ENGLISH

Still Needed: See **Basic Competency Requirements - Canada** section
Still Needed: See **IGETC - Area 1 - English Communication** section
Still Needed: See **IGETC - Area 2 - Math Concepts and Quant Reasoning** section
Still Needed: See **IGETC - Area 3 - Arts and Humanities** section
Still Needed: See **IGETC - Area 4 - Social and Behavioral Sciences** section
Still Needed: See **IGETC - Area 5 - Physical and Biological Sciences** section

How to update your major & goal so its reflected on DW

- ▶ Click on Update Your Student Information on WebSMART

The screenshot shows the WebSMART Student Services page. The page title is "Student Services" and the URL is "https://webmart.lomcc.edu/prod/WEBWEBSP_GenMenu/Names/Menu_P_Of.dhtml". The page lists several services:

- Registration**: Check your registration status. Add or drop classes. Select variable units. Display your class schedule. Display and Pay student fees.
- Student Records**: View holds on your record. Display your grades for a term or request and check status of an official transcript. View an unofficial transcript. Review student fees and payments. View enrollment verification information.
- NEW DegreeWorks**: DegreeWorks is a web-based tool to help students and counselors monitor progress toward degree and certificate completion.
- Student Account**: View account statements and payment history.
- Financial Aid**: Review the status of your financial aid applications; Check status of document requirements; Review loans.
- Student Services Appointment**: Make appointments.
- Order Parking Permit**: Purchase Your Parking Permit.
- Student Email**: View your email address / reset email password.
- Emergency Text Message Contact Information**: WebSMART can send emergency campus alerts, notifications and updates direct to your cell phone.
- Voter Information**: Information on how to register to vote as well as nonpartisan election information.
- Student Office of Instruction Reports**: Local web pages for the Office of Instruction.
- Update Your Student Information**: Update your mailing address, email address, telephone and emergency text message number.

A green arrow points to the "Update Your Student Information" link. The page also includes a "RELEASE: 8.5" notice at the bottom left and a system tray at the bottom right showing the time as 5:55 PM on 2/21/2012.

Student Information

Please review the questions below and make any necessary changes.

Students planning on pursuing a degree, certificate or transferring to a four year university are required to declare a major. The major selection listed below will be used in DegreeWorks as your default goal. Majors can be changed at anytime.

1. Education Goal: Obtain an associate degree and transfer to a 4-year institution

2. Declared Major:

Select a College: Cafada College College of San Mateo Skyline College

Select a Major: Interdisciplinary Studies with Emphasis in Social and Behavioral Sciences: UC

3. Employment Expectation: 1 - 9 Hours/week

4. Primary Language: English Spoken Most Frequently

5. Do you qualify for a Board of Governors Grant Fee Waiver? No

Does your approximate annual income qualify you for a Board of Governor's Fee Waiver? If your parent(s) claim you as a dependent on their income taxes, use their income for determination. Please refer to the following to determine if you qualify. (Check the Financial Aid Office for more information about fee waivers.)

Your family size.....Your Income Must be less than:

1(yourself only).....	\$16,245.00
2.....	\$21,855.00
3.....	\$27,465.00
4.....	\$33,075.00
5.....	\$38,685.00
6.....	\$44,295.00
7.....	\$49,905.00
8.....	\$55,515.00
9 or more add \$4,770 for each additional family member	

Update

Please update # 1 and #2 .

Updating your goal & major may take up to 24 hours to be reflected in DegreeWORKs.

Don't forget to click on update

Worksheet View

- ▶ DegreeWORKs worksheet is a review of completed, in-progress and outstanding courses necessary to complete your chosen program/major.

What If

Legend

- Complete
- Complete except for classes in-progress
- Partially completed - see counselor
- Not Complete
- Courses transferred IN from outside colleges
- Any course number

Requirement	Still Needed
<input type="checkbox"/> AREA 1 - ENGLISH COMMUNICATION	Still Needed: See IGETC - Area 1 - English Communication section
<input type="checkbox"/> AREA 2 - MATH CONCEPTS AND QUANTITATIVE REASONING	Still Needed: See IGETC - Area 2 - Math Concepts and Quant Reasoning section
<input type="checkbox"/> AREA 3 - ARTS AND HUMANITIES	Still Needed: See IGETC - Area 3 - Arts and Humanities section
<input type="checkbox"/> AREA 4 - SOCIAL AND BEHAVIORAL SCIENCES	Still Needed: See IGETC - Area 4 - Social and Behavioral Sciences section
<input type="checkbox"/> AREA 5 - PHYSICAL AND BIOLOGICAL SCIENCES	Still Needed: See IGETC - Area 5 - Physical and Biological Sciences section
<input checked="" type="checkbox"/> AREA 6 - LANGUAGE OTHER THAN ENGLISH	
<input type="checkbox"/> ETHNIC STUDIES REQUIREMENT	Still Needed: See Ethnic Studies - Cañada section
<input type="checkbox"/> See Major Requirements Below	Still Needed: A required Audit block was not found. Please see your counselor.
Basic Competency Requirements - Cañada	
<input type="checkbox"/> Reading	Still Needed: 1 Class in ENGL 100 or READ 836
<input type="checkbox"/> Writing	Still Needed: 1 Class in ENGL 100 or 400 or 836
<input type="checkbox"/> Math	Still Needed: 1 Class in MATH 120 or 123:275 or BIOL 225 or CHEM 210 or CIS 284 or 285 or 287 or ENGR or 111 or 210 or 215 or 260 or 261 or 270 or PHYS 210 or 211 or 221 or 260 or 270
BASIC COMPETENCY REQUIREMENTS	
<input type="checkbox"/> Physical Education	Still Needed: 2 Units in ADAP 100:689 or AQUA 109:689 or COMB 301:680 or DANC 105:689 or FITN 106:6 or INDV 101:689 or TEAM 100:689 or VARS 100:689 <u>Except</u> DANC 440 or 391 or FITN 240 or 245 or 250 or 251
IGETC - Area 1 - English Communication	
<input type="checkbox"/> AREA 1 - ENGLISH COMMUNICATION	

WHAT - IF

Student ID: G00 Name: Goal: AA Major: IS06 Business Administrat Last Audit: 02/01/2013

Worksheets Ed Plan GPA Calc

Format: Student View Process What-If

What-If

Degree: Pick a Degree

Academic Year: Pick an Academic Year

Choose Your Different Areas of Study

Select an item to add it to your Chosen Area of Study

College: Pick a College

Major: Please Select a College First

Concentration: Please Select a Major First

Legend

- Complete
- Complete except for classes in-progress
- Partially completed - see counselor
- Not Complete
- Courses transferred IN from outside colleges
- Any course number

(T)

@

1. Click on “What If” on the left hand side.
2. Select a degree and academic year.
3. Select a college and major.
4. Click on process “What If” once you have completed all three steps.

Student Educational Plan

Student Educational Planner

Student

Student ID
Current Term Fall 2012
Description CAN -EOPS, CERTIFICATE (MED ADMIN ASSIST)
Academic Year Academic Year 2012-2013
Active/Inactive Active Plan
Last Modified 10/30/2012 by Aranyakul, Siriporn

It is important that students meet with a counselor to develop a Student Education Plan, courses that students need to take to reach a educational goal.

» Fall 2012		» Spring 2013		» Summer 2013	
Course	Units	Course	Units	Course	Units
ESL 923	5	ESL 913	5	LCTR 151	1
LCTR 823	1	ESL 924	5		0
LCTR 832	1	CBOT 430	1.5		0
MATH 120	5	LCTR 840	1		0
	0		0		0
	0		0		0
	0		0		0
	0		0		0
	0		0		0
Total	12	Total	12.5	Total	1

» Fall 2013		» Spring 2014		» Summer 2014	
Course	Units	Course	Units	Course	Units
ESL 914	5	ENGL 100	3	BIOL 130	3
ESL 400	5	MEDA 110	3		0
CBOT 431	1.5	MEDA 100	3		0
FITN 117	1	MEDA 115	3		0
	0		0		0
	0		0		0
	0		0		0
	0		0		0
	0		0		0
Total	12.5	Total	12	Total	3

» Fall 2014		Course	Units	Course	Units
Course	Units				
MEDA 111	3		0		0
MEDA 140	3		0		0
MEDA 160	3		0		0
MEDA 190	3		0		0
	0		0		0
	0		0		0
	0		0		0
	0		0		0
	0		0		0