

## Honors Transfer Program Advisory Committee Notes

Tuesday, Jan. 30, 2024 3:00 pm – 4:30pm Zoom Meeting

**Attendees:** Rebekah Taveau, Howard Qin, Gloria Darashi, Susan Mahoney, Micheal Stanford, Julie Luu, Gampi Shanker, Paul Roscelli, Gonzalo Arrizon, Sarah Harmon, John Perez

**Absent:** Denise Erickson.

Topics
ITEM
<ol style="list-style-type: none"><li>1. Rebekah welcomed anyone to join in person in 3-235 or stay on zoom. Asked if could record and no one objected.</li><li>2. New Honors Transfer Program Student Ambassador Howard Qin was introduced and he explained his role in promoting and helping other HTP navigate the program. He is holding office hours for prospective and current HTP students with questions in the Welcome Center. See <a href="#">flyer for details</a></li><li>3. Honors Faculty/Staff introduced themselves and welcomed Howard</li></ol>
<ol style="list-style-type: none"><li>4. Gloria Darashi motioned and Gampi Shankar seconded her motion to approve the Agenda and Previous Meeting Minutes</li></ol>
<p><b>HTP Successes Shared</b></p> <ul style="list-style-type: none"><li>● 17 students completed contracts fall 2023-thanks to all who supported these students!<ul style="list-style-type: none"><li>○ Rebekah asked faculty to <a href="#">Please add to this list</a> of completed honors contract projects. Right now the list only includes those she has worked with (mostly in ESL) and those who have published in ThinkYou?! We need more to provide models for future students.</li></ul></li><li>● We have 115 <a href="#">current HTP students</a> and are growing</li><li>● 8 HTP applied to UCLA, 6 to UCI for fall 24 &amp; should get TAG</li><li>● Gloria Shared that they have phenomenal GPA's btw 3.8 and 4.0. Six Honors students were nominated for the UCI program with GPAs of 3.7 or higher, and guaranteed admission to UCI. Those 6 are ones we nominated for the Honors to Honors Program, which is a higher level. Anyone in our program can be nominated for this but for this 6 it is guaranteed admission.</li><li>● Rebekah reported that 3 HTP students were accepted to present at <a href="#">WRHC</a> on March 29 in Long Beach CA. We were able to fully fund 2 and partially fund 1 of the students for transportation, registration, and hotel</li></ul> <p><b>Rebekah Gave a Tour of the New HTP Forms and Web pages and requested feedback</b></p> <ul style="list-style-type: none"><li>● <a href="#">Updated Honors Contract web page</a></li><li>● <a href="#">New Contract Proposal Form</a></li><li>● <a href="#">New Completion Form</a>-streamlined process where faculty receive a copy and email when students submit with a request to approve or not. Rebekah will have a list of</li></ul>

students who submit and faculty who approve and can easily remind them via formstack.

- [New HTP Application Form](#)-This includes the new challenge application for students who are very close but not quite eligible for the program to complete a supplemental couple of paragraphs. Recently, we had a student with a 3.2 GPA successfully complete the challenge application indicating that the need to care for a very ill close family member temporarily impacted their GPA.
- [New Intent to Transfer Form](#)-asks students when they plan to apply and transfer and where. got 40 respondents so far. This has helped us to capture who is applying to UCLA and UCI and complete the following tasks:
  - Notify UCI of students on track to complete honors program.
  - Certify eligible students to UCLA for priority admission

Rebekah shared that we tested all the above forms but need member feedback

- [New HTP Events web page](#) created
- [New HTP Canvas Shell](#)-Howard and Rebekah are working on this and will share for feedback next meeting

#### **Members feedback given:**

##### Contract Forms

- Importance of clarity around contract requirements. Michael mentioned that before students submit the contract proposal they need to be aware of the process and need to communicate with and get approval from their contract professor prior. Rebekah showed where in the new form it describes this process and asks the student if they have their professor's approval and then to click to verify that. The completion form at the end also repeats these guidelines and checks in with the professor again.
- Need student communication with Honors professor during contracts
- Rebekah said professors will be copied on Student's contract proposal submission
- One incident of proposal email not going through. This is being investigated. Other 16+ went through.

##### Application Form

- Gloria asked to add a reminder to include a high school transcript if they have one and have completed less than 9 units of credit here. Need to update to include CSU colleges as well.
- Gampi noted the importance of awareness of HTP eligibility requirements. Rebekah explained that these are stated in the form and on the website. She invited feedback on the honors transfer program website and Canvas shell, with a focus on improving eligibility criteria and user experience.
- There was some confusion between the application and the honors contract page and Rebekah clarified the difference and explained where information was for each
- Students can choose Honors courses and/or Honors Contracts, allowing students to choose their path.

**Announcement made:** Cañada College Honors Research Showcase

Fri. April 26 10am - 2pm 13-334. Lunch RSVP

Forms and Flyers shared:

- [Showcase presentation proposal form](#)

- [Cañada Events page](#) -presentations in Room 330-332 and lunch/registration in 334. 10-2pm with lunch at 1pm. If needed, will have simultaneous presentations in two separate rooms
- [Honors Research Showcase Flyer](#)-The deadline for RSVP is April 21st, and the event is open to all students who have taken honors classes or honors contracts.
- [Invite for Faculty and Staff](#)

Members were asked to add their name to:

- [Volunteer sign up](#)-need team support on the showcase event

Members discussed the idea of having poster presentations in the future - would want Samuel's as a model. Interest in collaborating with Puente and Umoja

Rebekah announced:

- [New rubric for presenters \(see draft\)](#)-need workgroup-Sarah volunteered
- Wil show revisions next meeting

### HTP Updates Shared

- [Newsletter](#)
- [Spring 2024 Honors Schedule](#)

### Bay Honors Consortium Updates

- Sarah and Rebekah gave the [BHC Presentation Proposal Workshop](#) report
  - Attendees: 15 in person and zoom [Flyer](#) [See Picture here](#)
  - [Proposals due Feb. 14. BHC Event May 4](#)
  - Thinkyou?! <https://thinkyou.bayhonors.org/>
  - Sarah (Via chat): Acceptances for BHC tend to go out March 15-20

### Supporting Contract and Honors Faculty Workgroup Progress

- A PD Resource Request was made and will get reviewed this semester to start in fall if accepted. The purpose is to support Honors Contract faculty and for veteran honors contract faculty to train new Honors contract faculty. Honors faculty will be able to collaborate on strategies for helping honors students complete quality projects on time. Faculty will be paid for reported meetings with honors contract students
- Program review coming up-opportunity to request more
- Rebekah asked faculty to let her know if they'd like to join the workgroup
- Susan mentioned encouraging students who do contracts to take IDST 150 Honors Research Seminar to get support.
- Sarah wrote in chat that some support in Library 100 as well
- Gampi (via chat) asked if workload points vary by division/dean interpretation
- Rebekah said Hum. & SS and other divisions give points for contracts and it seems to be spreading-everyone reach out to your deans and divisions and advocate for this
- Sarah (via chat): only full time faculty not adjunct faculty can do independent studies
- Gloria (via chat): Need to make sure students know that independent studies do not transfer to UCs

### [HTP Cohort Model/Plan](#) Workgroup Progress

- Eng. 110 honors only-spread the word!
- Working on [COMM 110](#) fall 2025 after part of CALGETSI & BIOL 100 honors only

- Rebekah asked faculty to [Sign up here if willing to do honors contracts](#). We need everyone to list their name and course so she can make a flyer.
- Head of national and state honors communicated that honors only courses do not require 2 non-honors for each one, especially since our honors courses are open to all students: [See Title 5 language](#)

Vote:

- Unanimous agreement for English 110 to be required for all HTP students starting fall 2024. This will be announced on the website and in the new HTP Canvas shell in progress

**Spring 2024 Meeting Dates**

- April 9 3-4:30pm Please [complete google form with preferences if not done already](#)

**Adjourned at 4:30pm**