



**Monday, October, 7, 2019**  
**2:00 pm – 3:00 pm**  
**Building 9, Room 307 (SS Hub/Honors Lounge)**

**Members in Attendance:** James Aganon (co-chair), Susan Mahoney (co-chair), Sarah Harmon (via Zoom), David Meckler, Soraya Sohrabi, Gloria Darafshi, Denise Erickson, Paul Roscelli, Lisa Palmer (via Zoom), Michael Stanford, Jeanette Medina

**Members Absent:** PTK Student Liaison (vacant), Tammy Robinson (VPI)

**Guest(s):** Gampi Shankar (Business)

**1. Welcome**

**2. Approval of Agenda** – unanimously approved.

**3. Approval of Previous Meeting Minutes** – unanimously approved.

**4. Business**

A. HTP Advisory Committee Membership

- Susan has inquired if either Ray Lapuz or Po Tong were interested in joining the HTP Advisory Committee. Awaiting response. It would be good to have a math member.
- Committee approved Rebekah Taveau to join HTP Advisory Board.
- Committee still needs a student PTK member.
- UCLA TAP Site Visit team suggested representation from Student Services programs (e.g. EOPS, Promise, Puente, etc.) to better reach students from different backgrounds. Our collaboration with Promise, STEM Center, and Middle College have increased our number of HTP members. More discussion needed next meeting.

B. HTP Update

- ***Please refer to HTP Update (attached)***
- Bairui Liu generously donated prize money from winning the Heslet Award to Chem Dept.
- Paul recommended himself, Susan, and Lisa to review NCHC data on best practices for high school recruitment.
- Susan is working with James Carranza to have an Honors-only ENGL 100 section each fall that can run even if it has slightly less than the current mandate of 20 students.
- Susan emailed 144 students enrolled in an Honors course, but are currently non-HTP members and encouraged these students to join the HTP.
- Susan advocated for an operating budget of \$10,000 in the HTP Program Review and was approved. Additionally, Susan will work with Dr. Robinson to ensure continuous funding and roll-over of any funds to the next academic year. Funding will provide the following:
  - Sending representatives (Two Faculty, 1 Student) to the National Conference.
  - Sending students to the Bay Honors Consortium.
  - Fall Kickoff Event.
  - Honors Showcase.
- Further financial assistance is needed for administrative support (~5 hrs/week), a student worker to partner with Outreach, and to institutionalize Honors-designated counselor position.

- Susan is also interested in using funds to supplement department funds for Honors activities, events, or field trips that enhance the learning experience.
- James is working on updating SEPs for HTP members to receive priority registration.
- 20 students attended the Fall Kickoff event along with a several Honors faculty.
- Transfer Day is October 15, 10:30am-1pm at The Grove.
- Sarah will not be able to attend the Fall BHC meetings, but will do so in Spring 2020. Susan is planning to attend for Fall 2019. These meetings are important to help us better prepare our students in the BHC Symposium.
- HTP Showcase likely Thurs, April 23, 2020. BHC Honors Symposium likely Sat, May 2, 2020.
- Susan, Paul, and Lisa will be attending NCHC Conference in November 2020.
- Susan and James will be attending the UCLA TAP Northern California meeting on Nov. 1, 2020.
- PTK, STEM Center, and HTP will have a workshop about the Jack Cook Kent Scholarship, which will be conducted by Jack Cook Kent alumni currently attending Stanford.

#### C. Other Updates

- Denise updated the group on GE Pathways. About 70 students are currently enrolled. On Nov 1, Humanities West will have an event called Mexico Artistic Project that is connected to the Cañada College Mural Project. Interested students can be covered for admission fee, and a bus will be provided for the Cañada delegation. GE Pathways students will get extra credit for attendance.

#### D. HTP Canvas Site

- HTP Canvas shell has been created.
- Goal is toward easier communication with students using accessible platform.
- Announcements can be archived for students' reference.
- HTP events will be added to students' general Canvas calendar, ensuring students are informed about important dates.

#### E. 2019-20 Priorities

- Vision for the makeup of the HTP Advisory Committee Membership.
  - James will look up committee memberships from other CA Community Colleges.
  - Discuss further in Feb 2020.
- Review bylaws: They have not been reviewed since 2014.
- Program Structure: What do students need to complete the program?
  - Should we go back to breadth requirements (STEM, Humanities/Social Sciences, etc.)?
  - We should develop a suggested Honors pathway for students: e.g. perhaps First semester: ENGL 100 and LIB 100; Second semester ENGL 110 and CRER 110; Etc...
  - Possible Honors Research course (1-2 units)
  - Consider inviting CSM Honors Coordinator to discuss 2-unit Honors seminar (interdisciplinary research) and their program structure. Skyline intends to follow CSM.
  - Honors Course Scheduling
- Student reflection as part of Honors
  - May require 1-2 page student reflection after each Honors course/contract. Pilot Fall 2020.
  - David suggested we consider how reflection can be streamlined for all Honors-specific classes.
  - Lisa suggested that the reflection include advice for future Honors students on how to navigate the course and develop research content.
  - Gloria mentioned the benefits of such reflection toward the Personal Insight Questions.
- Gloria suggested 1 hour and 30 minutes meetings and potentially using work groups.

## 5. Adjournment



## HTP Advisory Committee Meeting (10/7/19) Agenda Item #4B: “HTP Update”

1. **Spring 2019 HTP Honors Research Showcase (April 25, 2019)**
  - 7 presentations and approximately 40 attendees. Funding from ASCC Vending Commission.
2. **Spring 2019 BHC Honors Research Symposium (May 4<sup>th</sup>, 2019)**
  - 6 students and 5 faculty attended
  - 3 Canada College Presentations:
    - “PTK Research on Behavioral Economics: Finding the Secret Weapon for Community College Success” by Chelsea Brown, Dalila Gonzalez, and Veronica Plante and mentored by Professor Hall and Professor Roscelli.
    - “The Chismis on Modern Pilipino Sociolinguistic Climate Surrounding Aeta Languages” by Jessica David and mentored by Professor Harmon.
    - “Increasing Chelating Efficiency by Structural Modification of BDTH2” by Bairui Liu and mentored by Professor Medina
  - Bairui Liu won the top prize, the Heslet Scholar! From BHC website, “The Heslet Scholar is awarded to the student whose research was intensely impressive and whose presentation was of the highest quality.” In Bairui’s brief acceptance speech, he highlighted that the real prize was how much he learned about the research process. Great job Professor Medina!
3. **HTP Spring Graduates**
  - 15 students completed our program and 13 were certified for UCLA-TAP
4. **HTP Membership**
  - Spring 2019:
    - Sp18: 53 HTP members. Sp19 goal was 80 members. We reached 78... pleased.
    - Worked with Promise, PTK, Middle College, STEM Center, Outreach.
    - Also recruited through college email and Honors Classes.
  - Fall 2019
    - Current (10/1/19) 74 members ! Great for fall.
    - Next spring hope even more coordination with Outreach and Promise.
  - Spring 2020
    - Goal: 100 members (which would be highest # in our existing records).
    - Recruitment continues to be a top priority.

## 5. Fall 2019 Honors Schedule

- Honors-only ENGL 100
  - Worked with Promise and STEM Center to help fill an Honors-only ENGL 100 (Wiley) with first semester students. Admin mis-steps resulted in an over-enrolled dual-CRN.
  - Plan: offer Honors-Only ENGL 100 each Fall and Honors-Only ENGL 110 each Spring... and then (with increased membership and prepared students), offer a limited number of Honors-only classes in other disciplines.
- Honors-only MATH 200, CRER 110 this semester.
- 16 Honors classes on schedule; GE well- represented; new ENVS 115 and LIB 100
- At Census we had 144 student headcount in Honors classes.

## 6. Fall 2019 Honors Contracts:

- Approximately 30 proposals... a few lower than average
- Used same form, though added framework to include intermediary deadlines

## 7. Spring 2020 Honors Schedule

- Printing is in production. Delivered to you this week.
- 20 classes (22 sections)
- All required CSU GE areas represented except Area E and (not required) D-US3
- All IGETC GE represented except Area 6 (foreign language)
- 3 BUS classes

## 8. HTP Program Review

- Our Fall 2019 program review was posted as an example of an “exemplary” program review.
- We asked for an operating budget... and got it!
- After the program review and UCLA TAP review process we identified two other major needs: administrative support and permanent HTP counselor.

## 9. UCLA TAP Review

- UCLA sent a draft report to us to fact check. Formal report should be available later this fall.
- Report seems positive... with many thoughtful recommendations

## 10. UCLA TAP Students

- 13 student applied as UCLA TAP for Fall 2019
- Have not yet received official UCLA TAP report noting # accepted and # enrolled. Likely lower than last year, but last year 100% of our students were accepted... which is not typical.
- Will soon begin to engage students in the process for Fall 2020.

## 11. HTP Priority Registration

- James is working with HTP members to update student education plans (SEP).
- HTP members with updated SEP by October 30 will qualify for priority registration.

## 12. Conferences and Events

- **HTP Fall Kickoff** ... good turnout
- **Transfer Day:** need student and faculty to staff table
- BHC Fall 2019 meetings: Oct 11, Nov 15, Dec 13.... 11:00-2:00 at CSM
- **Canada College HTP Honors Showcase:** likely Thursday, April 23, 2020
- BHC Honors Symposium at Berkeley: likely Saturday, May 2, 2020
- HTCC Building Bridges Student Research Conference: April 4 at UC-Irvine
- HTCC Teaching in Honors Symposium: January at Orange Coast College
- Western Region Honors Conference: March 29-31 (Utah)
- NCHC Annual Conference November 6-10 in New Orleans