



Honors Advisory Committee Meeting Minutes  
February 12, 2015

Members in attendance: Lucy Perez, Jessica Kaven, Sarah Harmon, Janet Stringer, Gregory Anderson, Lisa Palmer, Soraya Sohrabi, Bob Tricca, Gerald Morlidge, Paul Roscelli

Members Absent: Denise Erickson, Lezlee Ware, Michael Stanford, Alicia Aguirre

Guests: None.

1. We welcomed our new counselor, Lucy Perez, who works at three campuses and is excited to be joining us.
2. Honors course enrollment support strategy proposal (Gregory Anderson):
  - a. We could 'save' 1-3 sections per semester by identify and justifying those courses, especially ones that might be under-enrolled.
  - b. In addition, dual CRN enrollment courses would need at least 5 honors plus 12 non-honors, or 12 honors students.
  - c. 1-unit honors courses (poli sci 325) need 8 students. If this seems like a model that helps student success, we may want to offer more of these, even if the enrollment is low. If a student completes the linked course with an A or B, the students get 4 units of honors' credit.
  - d. National Association recommends 12-15 students in an honors' section.
  - e. 1-unit courses transfer but they don't apply to GE.
  - f. If we want to advertise in the schedule, the deadline is asap (early March).
3. We're trying to create consistency in our voice and branding across social media. So send anything to be posted online to Jessica Kaven. (G. Anderson)
4. The Honors' Advisory coordinator position is open to interested faculty members.
5. Faculty members may also talk to Doug Hirzel about being on the coordinator review committee.
6. HTP Updates:
  - a. 9 students applied to UCLA TAP; 7 met the requirements; Jessica, Sandra, and Lucy are following through with students to get contracts done.
  - b. We need to distinguish better between Honors program and PTK.

- c. Lucy is cleaning up honors student list to figure out who is current.
  - d. Lucy would like to come to classrooms and she will also work on getting on the agenda for PTK.
  - e. At the PTK orientations next week, the officers will introduce and explain the Honors program, too.
7. Cañada College research conference dates:
- a. We'll make it more interactive; giving feedback
  - b. Jessica will look for available dates the week of April 20
8. Printed Schedule (Jose Peña)
- a. Proposed that we list honors sections along with the non-honors' sections rather than isolating them.
  - b. We agree with integrating the honors courses along with everything else, but then indicating they are honors' courses. See page \*\* for more information about the honors' program. We could follow the model for ethnic studies courses.
  - c. Also, we think we should have a list of honors courses like the distance ed list rather than having the advertisement explaining the program in the middle.
9. Fall 2015 course offerings:
- a. Can we develop a more clear pathway of offerings?
  - b. We should announce the opportunity at division meetings; we still have time to add courses/offerings to the fall 2015 schedule.
  - c. Ask deans to put the honors' option on the course requests.
  - d. We have over 50 courses that have honors' addenda.
  - e. Jessica will forward the master list so we can ask faculty if they are interested in offering honors sections in fall.
  - f. This group could lay out a pattern and ask deans to solicit interest from faculty. This would help with scheduling as well, to make sure our honors' courses don't overlap.
  - g. Also look at common pairings (ENGL 100 and COMM 100).
10. Deadline for proposals has been moved to Monday 11:59 pm.
11. Students may do an honors' contract; proposals are due week 9. Faculty should put it in their syllabi and explain it at the beginning of the semester.