

Humanities and Social Sciences Division

Minutes

Friday, November 1, 2019

12:00 pm to 2:00 pm

Location: 3-142

ATTENDEES: James Carranza, Gloria Pena, Joan Murphy, Katie Schertle, Gerardo Pacheco, Jessica Kaven, Dave Meckler, Mike Stanford, Danielle Pelletier, Rebekah Taveau, Natalie Alizaga, Ami Smith, David Eck, Alicia Aguirre, Bob Lee, Julie Carey, Alison Field, Diana Espinoza, John Kenny, Bill Morales, Elizabeth Terzakis, Salumeh Eslamieh, Doniella Maher, Maureen Wiley, Lisa Palmer, David Clay,

GUESTS: Mary Chries Concha Thia, Megan R. Antone, Melinda Day, Jamie Hui, Michael Ryan, Cheyk Yzn Lee, Hyla Lacefield, Sarita Santos, Karen Wiggins-Dowler, Alex Claxton

ABSENT: Denise Erickson (teaching class), Yolanda Valenzuela, Lezlee Ware, Jessica Marshall,

12:10 Meeting convenes

General Announcements –Katie Schertle’ s mom has written a new children’s book that will be available in the Library.

Standing Updates

Participatory Governance Committees

1. Academic Committee for Equity and Success, Rebekah Taveau- Paul Naas is going to film the equity video in November and December. This film will have a script and encourage anyone who would like to be filmed and be a part of this project to sign up for some dates/times. Rebekah passes around a sign- up sheet.
2. Academic Senate, Doniella Maher, David Eck (Fall 2020)-Board of Trustees President Maurice Goodman attended a meeting. On Tuesday, November 5th there is a special meeting with Interim Chancellor Mike Claire in 6-101
3. Curriculum Committee, Julie Carey (Fall 2019) and VACANT (SP 2020)-Financial Aide Director Margie Carrington is retiring and gave a presentation. She urged faculty to withdraw students not attending classes, as if not done so can negatively affect their funding. Still need one Humanities & Social Sciences Division rep. on curriculum committee as it is currently vacant. ADT’s and all program review is under compliance review.
4. Distance Education Advisory Committee, VACANT (SP 2021)-NO REPORT
5. Instructional Planning Committee, Jessica Kaven, Co-Chair-Reassigned time applications are due by November 5th, this include renewals. Upcoming meeting on November 15 will include reviewing all program reviews that were submitted.
6. Planning and Budget Committee, Salumeh Eslamieh (SP 2021) –Working on updating by-laws with task force of James Carranza, Jessica Kaven and Loretta Rascon Davis. Tom Bauer gave presentation about the new KAD bldg. 1, the enterprise and operations review of bookstore.

Division Updates

1. AFT, Salumeh Eslamieh-Negotiations are continuing with another upcoming session on Tuesday, November 5th. District agrees that workload needs to be looked at and there is discussion on the absence of support for faculty with disabilities. Want to figure out how to address this issue and have a process for accommodations. Looking a concurrent enrollment with Academic Senate. Doniella shared that they will be amping up faculty support for the

negotiation campaign.

12:30 Information and Discussion

1. Independent Contracts, Business Office, Mary Chries Concha-Thia, College Business Officer- Mary passed out guidelines and processes for events on campus and answered questions.
2. Marketing Processes, Megan Rodriguez Antone, Director of Community Relations and Marketing. Megan spoke about that there are different processes for different kinds of events such as having a speaker on campus, a festival, movie screening. Unfortunately, all require different things when it comes to contracts, payment insurance. She can understand the faculty frustration about confusion about different processes and the time consuming nature of it.
3. Cañada College Bookstore Processes, Jai Kumar, Bookstore Manager – Jai did not come to this meeting, will need to reschedule.
4. Program Review Resource Request Prioritization, James Carranza –James showed the resource requests for our division and explained the process of requesting resources and what process should be used to request. For instance, a request for coordination need to go through the reassigned time application process that is then reviewed by IPC.
5. Guided Pathways Interest Areas- Maureen Wiley, David Eck- Division Meeting adjourned at 1:15pm.

Reminders:

- FALL 2019, Final grade submission, **Monday, December 23, 12 NOON**