

Humanities and Social Sciences Division Meeting Minutes
Friday, November 4, 2016 12:00-1:30 (Room 3-142)

Minutes

ATTENDEES: Dean David, Joan Murphy, Gloria Pena, Jessica Marshall, Monica Malamud, Jessica Kaven, Ami Smith, Yolanda Valenzuela, David Eck, Alison Field, Lezlee Ware, Doniella Maher, Elizabeth Terzakis, Bill Morales, Julie Carey, Kristen Parks, Rebekah Taveau, Katie Schertle, David Clay, Sarah Harmon, Susan Gangel, David Meckler, Sondra Saterfield

ABSENT: Alicia Aguirre, Anna Budd, Jenny Castello, Denise Erickson (teaching class), Jeanne Gross, Lisa Palmer, Mike Stanford

GUESTS: Janet Stringer, Jenna French

I. Call to Order

12:18pm

Committee /Division Announcements

Online Coordinator Check in- Lezlee Ware- Lezlee shared that she is the new online coordinator and will be working with her team member, Allison Hughes the new Instructional Technologist. Also Janet Stringer and Erin Moore are part of the team and will transition and do training through November. There will be strong connections with the assessment work that Jessica Kaven is doing as the Assessment Coordinator. Please email and ask for what you want/need. A survey will be coming out shortly to find out what you may want/need. On Nov. 30th there is a District wide "Distance Education" meeting which Lezlee will attend. Canvas training is for everyone, even if you have a class that is not fully online.

Academic Senate-Monica Malamud- The new position presentations are coming up next week. Academic Senate may possibly hold a special meeting to prioritize faculty positions. Please vote on the Academic Senate by-laws and the changes made to them.

IPC -Instructional Planning Council -Jessica Kaven- Alex Kramer the new Director of Workforce Development presented today the (SWP) "Strong Workforce Program" initiative. Please submit any ideas that might be outside CTE, please share any innovative ideas. Send Alex an email. All are invited to make Program Review resource requests even if your discipline is not doing Program Review, you can still request resources. Remember to include your justification for what you need and include any links that would be helpful for your request. Reassigned applications are due by January 26th, 2017. Check your status of reassigned time and ask if you need to reapply/renew.

ACES- Academic Committee for Equity & Success-Rebekah Taveau- 2:00pm meeting today and "data dashboard" training. The "Strengthening Student Success" conference was a success with seven Cañada presenters. Cañada had great representation!

AFT-American Federation of Teachers-Monica Malamud-T-shirt Tuesdays. Wear your t-shirt! An email sent to your personal emails today, check your email. No progress on negotiations, fact-finding hasn't started yet. The Union has filed a suit for unfair labor practice against the District with the Public Employment Relations Board (PERB). Suggestion for AFT stickers and office door signs.

Curriculum Committee-Katie Schertle- Most common question is how to log onto CurricUNET. The answer is in the curriculum committee handbook. Log on with your smccd email (do not add the smccd.edu) just your last name with initial or just your last name. Password is changeme (no caps). Deadline to have your course in fall 2017 is to have it submitted by Dec. 22nd.

PBC-Planning & Budget Council- David Meckler- No meeting next week due to the new position proposal meetings.

Piano Concert on November 15th at 7:00pm -David Meckler-in the Main Theatre. It will feature Sandra Gu and David Meckler. Seating will be on the stage, please come!

Doniella Maher- There are two new Literature courses in the Spring. Native American Lit. being taught by Elizabeth Terzakis and New Voices in World Literature being taught by Doniella Maher. Joan will email the flyer to all.

Jessica Marshall-Thank you for letting her visit your classes for Florence Study Abroad in the Spring. Plans are going well and it's a go!

II. New Business

Learning Disability Testing and Services-DRC-Disability Resource Center-Jenna French, Learning Disability Specialist/DRC Counselor. - Jenna gave a PowerPoint Presentation on "Learning Disability Assessment" (PowerPoint Presentation & attachment on Division Meeting Link under Nov. 4th materials). Handout also on link.

Articulation Training- Dean Janet Stringer-Articulation Officer- Janet gave a training on "Articulation 101". (PowerPoint Presentation on Division Meeting Link under Nov. 4th materials).

Class Waitlists -Jessica Marshall-Discussion on waitlists and the policy on adding an additional section when waitlist is at 20. Perhaps include some text on the course letting students know the policy of when a course gets added. Dean David will discuss with the Cabinet and VPI.

III. Adjourn

1:55pm