

Create A New Tutoring Appointment



Log in to Accudemia at <https://canadacollege.accudemia.net>.
Use your OneLogin (Canvas) Username and Password

1. **Select Attendee:** Type your G#. Then select your name.

New Appointment

Student >

Center

Service

Term

Subject Area

Instructor

Pick a Slot

Confirm

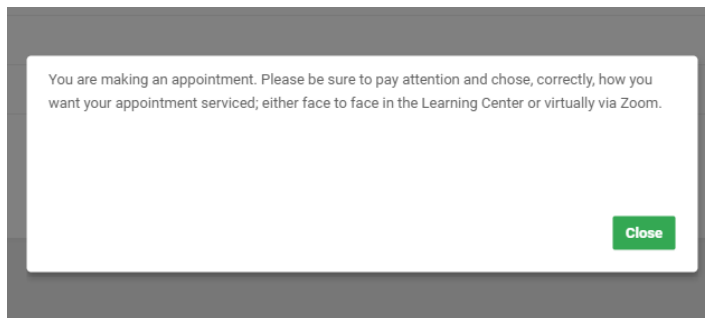
Select Student Continue >

Search: jacob

Results

Jacob Jackson
5581-1001

2. Appointments can be made “Virtual via Zoom” or “Face to Face” (in person at the Learning Center). If you need help with writing, please select a “Writing Center” appointment. Select “Peer Tutoring” for all other tutoring assistance.



Student ✓

Center ✓

Service >

Subject Area

Pick a Slot

Confirm

Select Service

Search service...

Type to search service...

Services in Tutoring and EPIC

Peer Tutoring (Face to Face) >

Peer Tutoring (Virtual via Zoom) >

Writing Center (Face to Face) >

Writing Center (Virtual via Zoom) >

3. **Select Subject Area:** Select the course that you are requesting tutoring support. The list you see will reflect the courses in which you are currently enrolled.

Student ✓

Center ✓

Service ✓

Subject Area >

Pick a Slot 📅

Confirm ✓

Select Subject Area

Search Subject Areas...

Type to search subject area...

Results

- ART 204 [ART-204]Drawing I
ART-204
- MATH 120 [MATH-120]Intermediate Algebra
MATH-120
- PHIL 100 [PHIL-100]Introduction to Philosophy
PHIL-100
- LEA CEN Learning Center Studying
- STE CEN STEM Center
- WRI CEN Writing Center

4. **Available Slots:** Select an available time to meet with a tutor. Appointments must be made 12 hours in advance (for same day service, check the drop-in schedule and come to the Learning Center at the appropriate time). You can schedule an appointment up to 14 days ahead of time.

Student ✓

Center ✓

Service ✓

Subject Area ✓

Pick a Slot >

Confirm ✓

Available Slots

Specific Tutor

- Any available tutor -

Days of Week [Select All](#) [Select None](#) [Select Mon-Fri](#)

Sun Mon Tue Wed Thu Fri Sat

Pick date and time

Duration: 30 minutes

Showing this week < Prev 📅 Next > [Change View](#)

Friday, Sep 9

Teodoro Sandico

- 12:00 PM
- 12:30 PM
- 1:00 PM
- 1:30 PM

5. **Confirm:** Click confirm to finalize and book your appointment.

The interface shows a progress sidebar on the left with the following steps: Student (checked), Center (checked), Service (checked), Subject Area (checked), Pick a Slot (checked), and Confirm (active). The main content area is titled "You're Almost Done!".

Recurrence: [Setup Recurrence](#)

Notes:

[Attach](#)

Review Details:

SEP Stella [REDACTED] **12:30-1 PM**

9
FRIDAY

- Tutoring and EPIC
- Peer Tutoring (Face to Face)
- [PHIL-100] Introduction to Philosophy
- Teodoro Sandico

PREVIEW - NOT CONFIRMED YET

CONFIRM [Discard and Start Over](#)