



SPOL – Logging In & Getting Help

This guide will walk you through how to login to SPOL and where to find more SPOL guides.

If you have questions about how to access and use SPOL, please contact Allison Hughes:

Allison Hughes, Instructional Technologist

Email: hughesa@smccd.edu

Phone: 650-306-3213

Office: 13-203

Contents

Logging In to SPOL.....	2
Getting Help with SPOL.....	2

Logging In to SPOL

1. Go to [the Cañada SPOL Login page](#)
 - a. Be sure to use Safari or Chrome to Access SPOL; do not use Firefox.



The image shows a screenshot of the Strategic Planning Online login interface. On the left, there is a logo consisting of three interlocking circles in green, yellow, and blue, with the text "Strategic Planning Online™ Empower Your Planning Process®" below it. On the right, there is a login form with a blue background. The form has two input fields: "Username:" and "Password:". Below the "Password:" field are two buttons: "Login" and "Clear". Below the buttons is a checkbox labeled "Remember Login". At the bottom of the form, there is a link that says "Forgot My Password... [CLICK HERE](#)".

2. Login with your program or department SPOL credentials. This is not individual, each program has one SPOL account that everyone can access and some are shared between multiple programs or departments.
 - a. If you don't know your SPOL login information contact your Dean and/or the other faculty or staff in your department who enter program review or planning objectives.
3. Once you login, you will first see your 'My SPOL' page.

Getting Help with SPOL

Please visit the [Cañada College SPOL website](#) for more print and video guides.