



## Annual Program Plan/Review Feedback Form - IPC

**Program** Biology and Health Sciences **Division** Science and Technology  
**IPC Member(s)** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Reviewers** Jan Roecks, Patty Hall **Reviewed** 5/13/13

**The purpose of this form is to provide feedback to the Department/Program.**

I. Curriculum Offerings	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Status of curriculum updates for all courses.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Complete with analysis
2. Status of SLOAC for all courses.	Click here to enter text	Click here to enter text.	Click here to enter text.	All SLOCAC is current and comprehensive
3. A description of the complete curriculum offering cycle.	Click here to enter text	Click here to enter text.	Click here to enter text	Cycle is described and complete
4. A plan for necessary curriculum development.	Click here to enter text.	Plan for updating curriculum is provided	Click here to enter text	Click here to enter text
Comments/Questions: Curricular offerings appear to be developed in response to student need and program development.				

II. Program Level Data	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The data is prepared by the Office of Research and Planning and is to be attached to this document. This section should include the following:</i>				
1. Identification of trends on data packets.	Click here to	Click here to	Data analysis is	Click here to



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	enter text.	enter text.	provided	enter text.
2. Identification of program performance.	Click here to enter text.	Click here to enter text.	Performance indicators are discussed	Click here to enter text.
3. Identification of PLOs (Program Learning Outcomes) assessment plan.	Click here to enter text.	Click here to enter text.	Click here to enter text.	PLOs are described with action plans
4. Analysis of PLOs (Program Learning Outcomes) results.	Click here to enter text.	Results are not completed yet	Click here to enter text.	Click here to enter text.
Comments/Questions: Click here to enter text.				

III. Action Plan	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Reflections on Department/ Program needs and goals.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Detailed analysis of needs
2. An action plan for what is to be accomplished for the next year.	Click here to enter text	Click here to enter text	Click here to enter text	Details are outlined in plan
Comments/Questions: Click here to enter text				

IVa. Faculty and Staff hiring needs	Incomplete information	Complete information,	Complete information,	Complete information,
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	some analysis	analysis	analysis, plan	
<i>Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.</i>				
1. Justification is consistent with accurate data.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Completed plan and analysis for staffing, including individually
2. Justification fits Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Plan reflects all needs
<b>Comments/Questions:</b> Request is preliminary & would need to be expanded to be fully justified.				

<b>IVb. Professional Development needs</b>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how it will serve Department/Program/Division/College needs</i>				
Justification is consistent with Department/Program needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Professional development is consistent
<b>Comments/Questions:</b> Click here to enter text				

<b>IVc. Classroom and Instructional Equipment needs</b>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs including Item description, Number of Items, Total Cost</i>				
1. Complete source/cost information (item description, suggested vendor, number of items, total cost).	Click here to enter text.	Click here to enter text.	Click here to enter text.	Detailed list provided



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2. Justification is consistent with Department/Division/College needs (uses previous program plan information).	Click here to enter text.	Click here to enter text.	Click here to enter text.	Consistent with all needs
Comments/Questions: Click here to enter text.				

<b>IVd. Office of Planning, Research &amp; Student Success data needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	impact of data on future courses offered described
Comments/Questions: Click here to enter text.				

<b>IVe. Facility needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Very comprehensive for current and future needs
Comments/Questions: Click here to enter text.				

<b>Other/General Comments:</b> This program plan was very well written and very detailed.
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IPC Co-Chair Signature Carol Rhodes Date 5/23/13

VPI Co-Chair Signature [Signature] Date 5/23/13