

# Task Details Report

**Planning Unit:** Astronomy  
**Unit Manager:** Lead Faculty, Astronomy and Physics

**Objective:** 569 - Enrollment/Retention improvement

**Objective Description:**

Stabilize section offerings, increase retention and completion rates, and strive towards increased section offerings.

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<b>Start Date:</b>	<b>Task Type:</b> Departmental Action Plan	<b>Priority Level:</b> Medium	<b>Task Order:</b> 1
<b>Due Date:</b>	<b>Completion Date:</b>	<b>Task Status:</b> In Progress	<b>Budget:</b> \$0

1. Analyze retention and completion rates for all demographic groups across all sections of class.
2. Discuss strategies with faculty, as well as the college for increasing retention rates in general, and specifically for targeted groups. Continue to monitor historically underrepresented groups in Astronomy, such as Hispanics and female students.
3. Develop a plan to implement those strategies.

**Budget Remarks:**

Date:	Name:	Remarks:
No Data to Display		

**Budget Details:**

GL Code	Account	Description	Requested	Approved
No Data to Display				

**Assignment Details:**

Name:	Email:
No Data to Display	

# Task Details Report

**Planning Unit:** Astronomy  
**Unit Manager:** Lead Faculty, Astronomy and Physics

**Objective:** 570 - Equipment update

**Objective Description:**

1. Assess the status of equipment: old, or insufficient.
2. Dispose of outdated equipment.
3. Acquire replacement equipment.
4. Update stockpile of equipment insufficient to meet class needs.

<b>Start Date:</b> 2/20/2017	<b>Task Type:</b> Departmental Action Plan	<b>Priority Level:</b> Medium	<b>Task Order:</b> 1
<b>Due Date:</b>	<b>Completion Date:</b>	<b>Task Status:</b> In Progress	<b>Budget:</b> \$0

1. Identify outdated equipment or insufficient number of equipment.
2. Dispose of outdated equipment (e.g. 8" Celestron telescopes).
3. Replace outdated equipment, and update stocks to meet class needs.

**Budget Remarks:**

Date:	Name:	Remarks:
No Data to Display		

**Budget Details:**

GL Code	Account	Description	Requested	Approved
No Data to Display				

**Assignment Details:**

Name:	Email:
No Data to Display	

# Task Details Report

**Start Date:**  
2/20/2017

**Task Type:**  
Departmental Action  
Plan

**Priority Level:**  
Medium

**Task Order:**  
2

**Due Date:**

**Completion Date:**

**Task Status:**  
New

**Budget:**  
\$8,097

Acquire replacement equipment for outdated Celestron telescopes.

## Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

## Budget Details:

GL Code	Account	Description	Requested	Approved
Supply	Astronomy	Meade 8 inch	\$8097.00	\$8097.00

## Assignment Details:

Name:	Email:
No Data to Display	