

## CAN Program Review (Instructional) - Paralegal (Even Year)

### Objective: Online Classes.

Offer all classes online.

**Objective Status:** 2 - Continuing (PR)

**Objective Year:** 2019-2020

**Estimated Start Date:** 08/01/2018

**Estimated Completion Date:** 06/01/2020

**Please select the college goals with which this objective aligns.:** Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

**Please select the district goals with which this objective aligns.:** District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #2 - Establish And Expand Relationships With School Districts 4-year College Partners And Community-based Organizations To Increase Higher Education Attainment In San Mateo County, District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

### Action Plans

**2018-2019** - All part-timers are encouraged to learn to teach on-line. (Active)

**Who's Responsible for Completing this Action Plan?:** LEGL team; identifying adjuncts who are experienced online instructors.

**Estimated Completion Date:** On-going.

### Objective: Marketing.

Increase marketing: create new brochures, videos, banner ads, outreach at legal conventions, and sponsor the law libraries in San Mateo County and San Francisco.

**Objective Status:** 1 - New (PR)

**Objective Year:** 2019-2020

**Estimated Start Date:** 01/01/2019

**Estimated Completion Date:** 12/31/2019

**Please select the college goals with which this objective aligns.:** Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Community Connections - Build and strengthen collaborative relationships and partnerships that support the needs of reflect and enrich our diverse and vibrant local community.

**Please select the district goals with which this objective aligns.:** District Goal #2 - Establish And Expand Relationships With School Districts 4-year College Partners And Community-based Organizations To Increase Higher Education Attainment In San Mateo County, District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

### Action Plans

**2019-2020** - Increase marketing collateral. (Active)

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**Who's Responsible for Completing this Action Plan?:** Marketing team and strong workforce team.

**Estimated Completion Date:** June 30, 2020