



SAFETY COMMITTEE MEETING MINUTES

Thursday, April 28, 2022

Via Zoom

Regular Meeting: 10:30 a.m. – 12:00 p.m.

Approved

Members and Resource Staff present: Lorraine Barrales-Ramirez, Lucas Cantin, John Cuevas, Al Elzey, Casey Fortier, Ray Hernandez, Michael Hoffman, Bettina Lee, Eshton Liu, Kim Lopez, Ben’Zara Minkin, Karen Pinkham, Ludmila Prisecar, Megan Rodriguez-Antone, Diana Tedone-Goldstone, Brian Tupper.

Members and Resource Staff absent: Tony Burrola, Vince Garcia, Yesenia Haro, Max Hartman, Michele Rudovsky, Nathan Staples.

Guests and others present: Mary Chries Concha Thia, Nimsi Garcia, Jamie Hui, Joan Murphy, Manuel Alejandro Pérez, Roslind Young.

AGENDA ITEM	CONTENT
<p>1. Review and Approve Agenda</p>	<p>ACTION: A motion to approve the agenda was made by Lucas Cantin and seconded by Eshton Liu. Motion passed.</p>
<p>2. Review and Approve March 17, 2022 Meeting Minutes</p>	<p>ACTION: A motion to approve the March 17 Meeting Minutes was made by Jamie Hui and seconded by Eshton Liu. Motion passed.</p>
<p>3. Reports and Updates</p>	<p>Public Safety: Al Elzey did not have any updates to report.</p> <p>Facilities: At the February Safety Committee Meeting, it was reported that the lab doors were sometimes automatically unlocking in the morning and there was a concern that students might access the labs when they were not staffed. Karen Pinkham talked to Casey Fortier and Roslind Young and they confirmed that this is no longer an issue.</p> <p>Emergency Preparedness Office: Ben’Zara Minkin reported the following:</p> <ul style="list-style-type: none"> • Field Operation Guide and Updated Emergency Posters: There have been district-wide requests for a field operation guide for emergencies as well as signage to help employees address common medical emergencies. Ben’Zara will meet with the district PIO teams to talk about production of the guide book. It should be done within a month of the Building Captain trainings and will have step-by-step directions to follow for each type of emergency. It will be a small book that people can have at their desks. Ludmila requested that it also be published on our website. New emergency posters are currently in print production and they will replace the older posters that are around campus. • CPR Training: A CPR class will be held on each campus annually. Possible dates will be presented to the Cañada Safety Committee. The class will be limited to 24 students. • Chief of Operations and Facilities: The district will be hiring a Chief of Operations and Facilities to replace the Vice Chancellor position. They will be in charge of

	<p>general industry compliance. This person will also address campus safety trainings and Ludmila requested that there be an update on trainings as soon as possible.</p> <p>Recovery and Safety Update: COVID-19 Health Officer Ray Hernandez reported the following: The SMCCCD will continue with the same COVID safety protocols. There is a surge with the B2 variant so masking while on campus will continue. San Mateo County will continue with its tracing processes for the next few months. While there has been a surge and as we go into the endemic phase, the rate of severe disease from COVID is extremely low in San Mateo County. Federally, there have been changes with some court rulings against mask mandates. Regional transportation and public health departments are weighing in and want to be consistent, with a lot of discussion around BART. There may be differences from county to county, although San Mateo County continues to be cautious.</p> <p><u>Mask Mandates:</u> At the April 27th Board Meeting, there was a discussion around modifying the mask mandate. This district remains cautious and the mask mandate will continue through the remainder of the semester. At the May Board Meeting, they hope to have more data and conversation around masking. The Board will look at the K-12 system in the Bay Area, at college community partners and at data points in terms of transmissions and disease.</p> <ul style="list-style-type: none"> • Interim President Lopez said the board would like to survey students, staff and faculty so they can hear any thoughts and comments prior to their discussion in May. • Ray said that CalOSHA is in the process of reviewing their current standards so that is a data point that will also be considered in their discussion. The written document from CalOSHA should be coming out in June. <p>Human Resources Office Update: Ludmila will find out if there are updates to the new sick leave policy.</p>
<p>4. Proposed Fall 2022 Meeting Schedule</p>	<p>The following meeting dates are proposed for fall 2022 and Ludmila asked members to get feedback from their groups. She recommends keeping the meetings to 90 minutes for now. The 2:30-4:00pm timeslot provides better attendance. The proposed dates are:</p> <p style="text-align: center;">August 25 September 29 October 27 November 17 December 15</p> <ul style="list-style-type: none"> • Lorraine Barrales-Ramirez would like to make sure the dates do not conflict with Academic Senate meetings, which are held on the second and fourth Thursdays of the month. Lucas Cantin proposed moving the August meeting to August 23 and the October meeting to October 20 to avoid conflict with the Academic Senate meetings. Ludmila will check against the college-wide calendar and report back at the May meeting. • Karen Pinkham said the two AFSCME reps are not able to attend afternoon meetings because it is past their normal work schedule.
<p>5. Safety Committee Purpose, Membership and Bylaws</p>	<p>Ludmila said there is a template for committee bylaws and she recommends following it. She would like to form a bylaws group in August that would take the lead on the work to make sure that the bylaws are clear, that all information is included and that they follow the existing template. The bylaws are currently posted on the Safety Committee website. Ludmila will check the template to make sure everything is covered.</p>

<p>6. May 19, 2022 Preliminary Agenda Items</p>	<ul style="list-style-type: none"> • Reports and Updates • Approval Fall 2022 Meeting Schedule • Discussion of Lab Kits, Liability Waivers and Safety Training • Review of Chemical Hygiene Plan • Masking Update • Lorraine asked that an update on the proposal to add faculty and staff reps to the District Safety Committee be provided. The next District Safety Committee meeting is on June 6 and Ludmila will provide an update prior to the first fall Safety Committee meeting. She will also check with Brian Tupper on the District Safety Committee structure and membership. <p>Please email any suggested topics to Interim VPAS Ludmila Prisecar.</p>
<p>7. Round Table</p>	<p>Lucas Cantin would like the following items discussed:</p> <ul style="list-style-type: none"> • Lab kits were developed without liability waivers. • Safety trainings should be held. • He would like to find out from Ray Hernandez if there is a plan to move to a non-masking policy. • He would like the Safety Committee to review the chemical hygiene plan at its next meeting. <p><u>Chemical Plant Inventory</u>: Roslind Young needs to submit a copy of the chemical plant inventory to the hygiene officer. The inventory should be sent to Ben’Zara Minkin and Karen Pinkham. This will be helpful to the new Chief of Operations and Facilities.</p>
<p>8. Next Meeting</p>	<p>The next Safety Committee Meeting will be held on May 19, 2022 at 2:30 – 4:00 pm.</p>
<p>9. ADJOURNMENT</p>	<p>ACTION: A motion to adjourn the Safety Committee Meeting was made by Lucas Cantin and seconded by Jamie Hui. Motion passed.</p> <p>Meeting adjourned at 11:15 a.m.</p>