

**Science and Technology Division
Minutes
Friday, October 12, 2018
12:00 to 2:00
Location: 17-107**

ATTENDEES: Adam Windham, Georgia Clark, Po Tong, Sumathi Shankar, Doug Hirzel, Dani Behonick, Sally Heath, Gonzalo Arrizon, David Monarres, Martin Partlan, Rich Follansbee, Carol Rhodes, Jennifer Bringham, Josue Alcaraz, Georganne Morin, Nathan Staples, Nadine Ferguson, Jeanette Medina, Rosalind Young, Attila Elteto, Ellen Young, Angela Gibson, Evan Innerst

ABSENT: Rafael Rivera, Bill Schwarz, Bob Tricca, Michael Hoffman, Ray Lapuz, Susan Mahoney,

GUESTS: Milena Angelova

Meeting began at 12:02

General Announcements and Division Updates

CURRICULUM REVIEW/COURSE UPDATES

Need to be completed soon. Jose Peña sent a list of classes and their status.

BIOLOGY	Good status of completion
CHEMISTRY	Done
CIS	None have been submitted
Env Sci	Some of been completed
Geology	In the Process
PHYSICS	In Que
RADT TECH	In Que

Dani Behonick questioned and asked to clarify the Specific Dates of Completion.

DIVISION MEETINGS According to the Accreditation Process, we are required to provide an Agenda; Minutes and Attendance Form of those who were present.

DIVISION WEBSITE has been created and activated

GO TO

www.canadacollege.edu/science/meetings

ACADEMICS

Science & Technology Division
Division Meetings

EVALUATION PROCESS We are in the Evaluation Process and the Student Questionnaires have been posted for three weeks now. If you are being evaluated or you are evaluating someone, please remind them to have their students complete the Questionnaires. It was noted that the questionnaires will be closing as of next week according to Contract (Oct 19).

It was suggested that we leave the Student Questionnaires open for a longer time, to receive the maximum response. Georgia will be running the percentages Monday and will announce their progress. At this time it will be determined if we want to extend the date or not to receive more responses.

EVALUATION DUE DATES

STUDENT QUESTIONNAIRES	October 19
PORTFOLIOS	October 26
CLASS OBSERVATIONS	November 2
MANDATORY SELF-ASSESSMENT FORM	November 2
DEAN'S ASSESSMENT FORM	November 9

STAFFING CHANGES

As of October 19th, Cheri Markt will no longer be teaching our Engineering Courses. She has decided to return to Industry and we wish her the best of luck with her new pathways.

Interim Instructors for her Engineering Courses are:

ENGR 210	Sumi Sukumar from Foothill College
ENGR 270	Sam Abboud from CSM
	Cheryl Cathey

12:20 – 1:20 **GUIDED PATHWAYS UPDATE**
"META MAJORS" ~ Jam Jar Experiment

Maureen Wiley
wileym@smccd.edu
306-3416

- What are META Majors
- Definition of a META Major

(ATTACHMENT of the DISCUSSION and Highlights are on the SCI/TECH Website)

UPCOMING FLEX DAY ACTIVITIES

META MAJOR WORKSHOPS (January and March)

META MAJORS MEETINGS are held the 1st and 3rd Monday of the Month
2:30 – 4:00
Contact Milena Angelova for more information
angelovam@smccd.edu or 306-3153

1:20 – 1:45 **ZERO – TEXTBOOK-COST COURSES**

Diana Tedone-Gladstone
tedoned@smccd.edu
306-3476

"How Does Your Class Qualify"

(ATTACHMENT of the DISCUSSION and Highlights are on the SCI/TECH Website)

1:45 – 1:55 **NEW POSITION PRIORITIZATION**

Adam Windham

Doug Hirzel proposed a New Position be elected to fulfill the Engineering vacancy. Adam mentioned that he would research this and would initiate the suggestion. Adam also mentioned that he does not want to rush the procedure and that these courses would be sufficiently filled by Adjuncts in the meanwhile.

A NEW POSITION is going forward to hire an EPIC TUORING/Cord which is a Classified Position. A vote was taken and there was an unanimous agreement to go forward with this position. Presently, this position is Grant Funded and it is our goal to Institutionalize this Position.

1:55 – 2:05 COLLEGE GOVERNANCE UPDATES

SENATE ~ PO TONG

Assessment of Administrators is being discussed. It was noted that the District needs to follow procedures and Evaluate Administrators accurately.

CURRICULUM ~ David Monarres

Reminder to Complete the COR's by November 9th

IEC No Representation

PBC ~ Martin Partlan

It is noted that PBC is working on strengthening the integration of budgeting and planning.

Kathy Blackwood ~ Budget Update:

District budget is 187M\$ and projected to increase to 199M\$ and 211M\$ over the next two years.

State Funding will be changing.

Due to inflation the district is not going to have enough (bond) money to complete all the capital projects.

DEAC No Representation

STEM Georganne had to leave

ACE's Michael Hoffman not present

SAFETY COMMITTEE ~ Roz Young

PANIC BUTTONS to be installed soon in each classroom. These Panic Buttons are to lock the acam without the instructor going outside. Each Panic Button will have a cover which will make a screeching noise when lifted to cut down on it being "accidently" Activated. It should also notify public safety when activated.

Meeting Ended at 2:10

Faculty Members were encouraged to stay if they needed assistance with their Program Reviews.