



**STUDENT SERVICES PLANNING COUNCIL
MEETING MINUTES OF**

Wednesday, November 13, 2013
2:00 pm – 4:00 pm
Building 9 – Room 154

- Members Present:** Jeanne Stalker, Kim Lopez, Lizette Bricker, Jolani Chun-Moy, Sandra Mendez, Soraya Sohrabi, Lorraine Barrales-Ramirez, Bob Haick, Noel Chavez, Misha Maggi, Regina Blok, Debbie Joy
- Members Absent:** Ruth Miller, Robin Richards, Margie Carrington, Chialin Hsieh, Carlos Luna, Trish Guevarra, Melissa Alforja, Jeffrey Rhoades, Supinda Sirihekaphong,
- Guests:** Maria Lara, Paola Nunez

1. Approval of Minutes – Minutes for October 23, 2013 were approved

2. Business

I. Proposed Hiring Positions

SSPC discussed the possibility of having no Spring Hiring Process if there are only 1 or 2 positions that come forward.

SSPC decided to make a recommendation to PBC because they felt strongly that if the College has made the decision to have two hiring processes than no matter how many positions come forward, the College should continue with the process.

SSPC also had a question: How is funding being separated for both Hiring Processes?

Justifications:

The *Disability Resource Center* will bring two positions forward; a 0.48 Counselor and a 0.48 LD Specialist. They will hold the 0.48 IA II until Fall 2014.

Financial Aid will bring forward a Full-time Financial aid Technician (changed from a 0.49 position).

Admissions & Records will bring forward a 100% A&R Assistant III.

EOPS/CARE/CalWORKs will hold the Part-time CARE/CalWORKs Retention Specialist (changed from a Program Services Coordinator) until Spring. They will also hold the Full-time Director position.

Articulation/Transfer will hold the Full-time Support Staff for Transfer Center position until Spring 2014. The Full-time Counselor position will be held until Fall 2014. Since Articulation is no longer in Student Services, the position of Full-time Articulation Director will not go forward.

II. Other

ASCC will hold their Campus Movie Fest finale Thursday, November 14 at 1:30 in the Theatre.

Student Services will hold their Division Holiday Potluck on Friday, December 13 at 12:00.

Upcoming Meetings:

November 27 - Cancelled

December 11

January 8 & 22

February 12 & 26

March 12 & 26

April 9 & 23

May 14 & 28