

# Student Services Planning Council



## Meeting Agenda

**Date:** May 10, 2023      **Time:** 2-4pm      **Location:** <https://smccd.zoom.us/j/94809251078>

Item	Presenter	Time (mins)
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<b>I. Call to Order</b>		1
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<b>Time Keeper</b>		1
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Please call time (verbally, chat, or via zoom timer app) at the intervals of 5 mins, 1 minute, 30 seconds, and time.

[Check out this video link on how to do timekeeper easily on Zoom!](#)

<b>II. Roll Call</b>		1
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<b>Quorum =</b>	<b>13</b>	
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Adolfo Leiva (SparkPoint) (Goal 1.1)	Kathy Kohut (International) (Goal 2.11)	Maria Lara (A&R) (Goal 1.1)	Noah Liu (Student Senate Rep) (Goal 3.3)
Adriana Lugo (Library) (Advisory)	Kai Gorman (Counseling)	Mary Ho (Post-Sec. Success) (Goal 2.12)	Olivia Cortez-Figueroa (Coll. Recr.) (Goal 3.1 - Chair) (Goal 3.2)
Aricka Bueno (Faculty) (Goal 1.1)	Kristi Longoria (Veterans Services Representative)	Max Hartman (SS Dean) (Goal 1.1) (Goal 1.14)	Sarah Cortez (Welcome Center) (Goal 1.1)
Bettina Lee (Wellness Center) (Goal 3.3)	Lorraine Barrales-Ramirez (EOPS,CARE, CalWORKS, FYSI) (Goal 1.14) (Goal 3.2)	Mayra Arellano (Promise) (Goal 3.2 - Chair)	Gonzalo Arrizon (Transfer) (Goal 2.11)
Bob Haick (Career) (Goal 3.3)	Manuel A. Pérez (VPSS) (Support all the goals as SSPC Co-Chair)	Michiko Kealoha (Stud. Life) (Support all the goals as SSPC Co-Chair) (Goal 2.11)	Wissem Bennani (SS Dean) (Goal 1.1)
Danielle Pelletier (Faculty) (Goal 1.1 - Chair)	Maria Huning (TRIO) (Goal 3.2 - Chair)	Nimsi Garcia (Dream Center) (Goal 2.11 - Chair) (Goal 3.2)	Yesenia Mercado (Classified Rep)
David Vera (Financial Aid) (Goal 1.1)			

<b>III. Adoption of The Agenda</b>		1
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April 26, 2023      *Michiko*

<b>IV. Approval of the Minutes</b>		1
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April 12, 2023      *Michiko*

<b>V. Reports</b>		
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<b>b. Department Reports</b>	<i>All</i>	
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*Thank you all for sharing your department reports in the chat.*

<b>VI. Standing Items</b>		
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<b>a. Planning and Budgeting Council (PBC)</b>	<i>Maria</i>	2
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<b>b. Vice President of Student Services (VPSS) Updates</b>	<i>Manuel</i>	2
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<b>c. Enrollment Services Committee Update (ESC)</b>	<i>Wissem</i>	2
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<b>d. Program Review Workgroup Updates</b>	<i>Wissem</i>	2
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<b>e. Instructional Planning Council (IPC) Updates</b>	<i>Jose/Max</i>	2
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<b>VII. Special Presentations</b>		
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<b>a. <a href="#">SEM Operational Plan</a></b>	<i>Maria H.</i>	10
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Feedback form <https://forms.gle/qY8h3MRNu4HAaC8v7>

<b>b. <u>Cañada Collaborates</u> EMP Groups</b> <i>i. SSPC EMP Goal Teams Breakout:</i> Checking in before new fiscal year: What are your goal's next steps? What is missing? What do you need before we start the Fall semester? Chairs collect that from group? June 30 before fiscal year close?	<i>Michiko &amp; Manuel</i>	15
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<b>c. <u>SAO End of the Year Wrap Up</u></b>	<i>Michiko &amp; Manuel</i>	10
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<b>VIII. New Business</b>
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<b>a. Drop for Nonpayment - Next Steps</b>	<i>Manuel &amp; Michiko</i>	15
<b>b. Fall 2023 - Peak time, In-Person Coverage</b>		10
<b>c. Student Services Evening Program (Sept, Oct, Nov)</b>		20
<b>d. Last SSPC Meeting</b> Discussion: Will we meet on May 24?		10

<b>X. Open Forum and Feedback</b>	3
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<b>i. Next SSPC Meeting</b>	<i>All</i>
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<b>XI. Adjournment</b>
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