

Student Services Planning Council



Notes

Date: December 13, 2023
Time: 2:00 - 4:00 pm
Location: Building 2 – Room 10 (in person only)

Item	Presenter	Time (minutes)
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I. Call to Order		1
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Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

II. Roll Call		1
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Quorum=14

Adolfo Leiva	(SparkPoint)
Bettina Lee	(Disability Resource Center & Personal Counseling Center)
Bob Haick	(Career Center)
Danielle Pelletier	(Faculty Rep)
David Vera	(Financial Aid)
Gonzalo Arrizon	(COLTS-U Transfer Center)
Jinmei Lum	(Faculty Rep)
Juan Vera	(Veterans Center)
Kathy Kohut	(International Student)
Katie Hasse	(ASCC Rep)
Krystal Martinez	(Classified Rep)
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)
Mahitha Rao	(Post-Secondary Success, Interim)
Manuel A. Pérez	(VPSS)
Maria Huning	(TRIO)
Maria Lara	(Admission & Records)
Max Hartman	(Counseling Dean)
Mayra Arellano	(Promise Scholars Program)
Michiko Kealoha	(Cultural Center)
Nimsi Garcia	(Undocumented Community Center)
Olivia Cortez-Figueroa	(College Recruiter)
Sarah Cortez	(Welcome Center)
Sergio Suarez	(Student Life & Leadership, Interim)
Vijeet Upadhyay	(ASCC Rep)
Wissem Bennani	(Enrollment Services Dean)
Vacant	(Classified Rep)

Advisory

Karen Engel	(Dean of PRIE)
Rod Andrade	(Library & Learning Center)
Jose Manzo	(IPC Representative)
Vacant	(Puente Representative)

III. Adoption of the Agenda	Co-Chair Vera	1
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IV. Approval of the Minutes	Co-Chair Vera	1
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November 8, 2023 and November 29, 2023 minutes

V. Reports

a. “Why” We Do What We Do – 2.0	2
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To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.

From: Danielle Pelletier

b. Department Reports	All
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Thank you all for sharing your department reports in the chat.

Student Life and Leadership Office - update

November was a busy month for the Student Life and Leadership office. ASCC held 3 events (Halloween Bash, Friendsgiving and Winter Ball) - all of which were centered around engaging and celebrating students. ASCC, in collaboration with the Multicultural Center also hosted a presentation by Professor Noonan on the “History of the Middle East,” so that students and community can have stronger understanding and awareness of this region of the world. The need to seek further learning in this region was also in response to the current war on Palestine and its people. ASCC also had its winter leadership retreat - where we unpacked what it means to decolonialize and challenge white supremacist characteristics as leaders; as well in our own leadership frameworks and ideologies. The ICC also just approved the “Animation and Technology Club” to our list of campus clubs. The ICC continues to be a hub of support and guidance towards our campus clubs. The office also printed a total of 45 student ID’s, while creating and continuing an atmosphere that is welcoming and accepting.

VI. Standing Items

a. Planning and Budgeting Council	Mayra Arellano	3
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From: Check website for PBC minutes

b. Vice President of Student Services (VPSS) Updates	VPSS	3
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c. Enrollment Services Committee Update (ESC)	Wissem/Maria	3
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UPDATE 12/1/23: Legislative Mandates were added to the Project Prioritization Smartsheet as a standing project and discussed in VP Council on 11/6/23. A 2023 Legislative Actions Smartsheet was created and Deans of ES will start the initial review and assignment on 12/4/23.

UPDATE 12/1/23: Legislative Mandates were added to the Project Prioritization Smartsheet as a standing project and discussed in VP Council on 11/6/23. A 2023

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FAFSA Simplification Act

For a few months now we have been talking in ESC about the need to do a Banner upgrade to support various projects, the impending FAFSA Simplification Act being one of them. Unfortunately, the Department of Education which oversees Federal Financial Aid has been pushing the limits to when they will release the technical information for the ISIR import so that schools can set-up their Student Information Systems,

January 5th-7th: Banner upgrade. Banner and WebSMART unavailable. January 5th is a Friday that we hope we don't have to use as part of the upgrade, but we need a safety day just in case it's more complex than expected. Once we have all of the Banner upgrade packages, the ITS Team will spend time running through the upgrade in a test environment in preparation for this upgrade weekend move to production. (Besides the student upgrades we all think about, anything related to the HR/Finance side and end of year processing is also included in the upgrade, i.e. W2s and 1098Ts for taxes).

January 11th: First Financial Aid checks go out.

January 16th: First Day of school.

please avoid the January 5-7 weekend and possibly look at the January 12-14 weekend if you're looking at these types of events.

The 2024-25 FAFSA will open on 12/31/2023. The reason why it is opening later than expected is due to the changes to the process. The FAFSA Simplification Act has changed many elements from the application that includes, but not limited to,

- Answering no more than 36 questions (previously it was over 100 questions)
- "Expected family contribution" (EFC) will now be called, "student aid index" (SAI), as this will help reduce the confusion about the EFC.
- Expand Pell Grant eligibility to students and families
- Reducing barriers to obtain aid for students and families.

The District is currently working on a website dedicated to the FAFSA Simplification that should be ready after the winter break. The website will have current and new updates about the FAFSA, and will be shared to the campus community.

e. Instructional Planning Council (IPC) Updates

Jose Manzo

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 [IPC Updates from Nov. 17th 2023.mp4](#)

 [IPC Updates SSSPC 12.13.23.mp4](#)

Additionally, here is the link to view the approved Reassigned Time Applications if needed:

[Reassigned Time Applications - Fall 2023 | Instructional Planning Council | Cañada College \(canadacollege.edu\)](#)

VII. Special Presentations

VIII. New Business

IX. Old Business

- a. Drop for Non-Payment Follow-up Presentations SS Deans/Danielle/Maria 45

NOTE: This item was moved to the next SSPC meeting.

- b. Marketing and Social Media Presentation Megan Rodriguez-Antone 15

NOTE: This item was moved to the next SSPC meeting.

X. Discussion

XI. Open Forum and Feedback 3

XII. Adjournment

For Next Meeting: January 24, 2023