

Student Services Planning Council



Agenda

Date: November 29, 2023
Time: 2:00 - 3:00 pm
Location: Zoom Only: <https://smccd.zoom.us/j/82586664992?from=addon>

Item	Presenter	Time (minutes)
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I. Call to Order		1
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Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

II. Roll Call		1
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Quorum=14

Adolfo Leiva	(SparkPoint)
Bettina Lee	(Disability Resource Center & Personal Counseling Center)
Bob Haick	(Career Center)
Danielle Pelletier	(Faculty)
David Vera	(Financial Aid)
Gonzalo Arrizon	(COLTS-U Transfer Center)
Jinmei Lun	(Faculty)
Juan Vera	(Veterans Center)
Kathy Kohut	(International Student)
Katie Hasse	(Student Representative)
Krystal Martinez	(Classified Representative)
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)
Mahitha Rao	(Interim Post-Secondary Success)
Manuel A. Pérez	(VPSS)
Maria Huning	(TRIO)
Maria Lara	(Admission & Records)
Max Hartman	(Counseling Dean)
Mayra Arellano	(Promise Scholars)
Michiko Kealoha	(Cultural Center Representative)
Nimsi Garcia	(Undocumented Community Center)
Olivia Cortez-Figueroa	(College Recruiter)
Sarah Cortez	(Welcome Center)
Sergio Suarez	(Interim Student Life & Leadership)
Vijeet Upadhyay	(Student Representative)
Wissem Bennani	(Enrollment Services Dean)
Vacant	(Classified Representative)

Advisory

Karen Engel	(Dean of PRIE)
Dr Ron Andrade	(Library and Learning Center)
Jose Manzo	(IPC Representative)

III. Adoption of the Agenda	Co-Chair Vera	1
IV. Approval of the Minutes	Co-Chair Vera	1
V. Reports		
a. “Why” We Do What We Do – 2.0		2
<i>To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.</i>		
b. Department Reports	All	
<i>Thank you all for sharing your department reports in the chat.</i>		
VI. Standing Items		
a. Planning and Budgeting Council	Mayra Arellano	0
b. Vice President of Student Services (VPSS) Updates	VPSS	0
c. Enrollment Services Committee Update (ESC)	Wissem/Maria	0
e. Instructional Planning Council (IPC) Updates	Jose Manzo	0
VII. Special Presentations		
VIII. New Business		
a. Program Review Peer Feedback Form	SSPC Co-Chairs	10
IX. Old Business		
X. Discussion		
a. SSPC Peer Review Process		40
XI. Open Forum and Feedback		3
XII. Adjournment		

For Next Meeting: December 13, 2023